



SLOVENSKÁ
ZDRAVOTNÍCKA
UNIVERZITA



ŠTUDIJNÝ PROGRAM

Akademický rok 2021/2022

STUDY PROGRAMME

Academic year 2021/2022

LEKÁRSKA FAKULTA

FACULTY OF MEDICINE





SLOVAK MEDICAL UNIVERSITY IN BRATISLAVA

**Lekárska fakulta
Faculty of Medicine**

**ŠTUDIJNÝ PROGRAM / STUDY PROGRAM
Akademický rok / Academic year 2021/2022**

Bratislava 2021



doc. MUDr. Martin Gajdoš, CSc.
dekan/Dean
Lekárskej fakulty SZU v Bratislave
Faculty of Medicine SMU in Bratislav

WELCOME SPEECH OF THE DEAN OF THE FACULTY OF MEDICINE

Dear colleagues, dear students

The Faculty of Medicine of SMU in Bratislava enters its 14th year of existence. Teaching in the study programme: General Medicine began in 2006; with the addition of the study programme: General Medicine in English language in 2012. 2013 saw the launch of the Dental Medicine study programme.

Although the Faculty of Medicine of SMU in Bratislava is the youngest medical faculty in Slovakia; it is a follow-up to the activities of the Slovak Postgraduate Academy, which has been providing postgraduate education for physicians, pharmacists and other health care professionals for 67 years, with experienced professionals, pedagogues, researchers and notable personalities of Slovak medicine. All this being a basic prerequisite for obtaining a quality education.

The main mission of the Faculty of Medicine is to educate the young, new emerging generation of doctors, who will gradually become highly qualified clinicians, scientists or health care managers ensuring quality health care, with consequent improvements of the health and quality of life of our fellow citizens.

An important factor of quality teaching is also building a continual improvement of spatial and material-technical provision of education; which, despite financial limitations - devotes extraordinary effort to the management of SMU and the Faculty of Medicine. The result is new classrooms with modern equipment, modernised facilities for teaching dentistry, and the gradual construction and development of the Simulation Centre; for which a significant part of the funding was donated by our students. We consider the increasing involvement of other top medical and health care facilities in the process of practical education to be very important.

Dear colleagues, dear students!

I am convinced, that as a result of our hard work and joint systematic efforts, that doctors will be passionate and well prepared for their work, as well as actively spreading the good name of our Alma mater: Slovak Medical University in Bratislava.

At the same time, I would like to thank the whole academic community of SMU for the tremendous effort to successfully manage the last academic year in difficult and unforeseen circumstances caused by the coronavirus pandemic. On a final note; besides health, creativity, personal and professional success, I wish normalised working conditions for all of you in the next academic year.

doc. MUDr. Martin Gajdoš, CSc.
Dean

AKADEMICKÍ FUNKCIONÁRI LF SZU REPRESENTATIVES of FM SMU

DEKAN LF / DEAN of FM

doc. MUDr. Martin Gajdoš, CSc.

e-mail: dekanat.lf@szu.sk

PRODEKANI LF / VICE-DEAN

doc. MUDr. Katarína Holečková, PhD.

prodekanka pre pregraduálne štúdium v študijnom programe všeobecné lekárstvo
v slovenskom jazyku / Vice-Dean for Pregraduate Study of General Medicine
in Slovak language

e-mail: katarina.holeckova@szu.sk

doc. Ing. Elena Piecková, PhD., MPH

prodekan pre pregraduálne štúdium v študijnom programe všeobecné lekárstvo
v anglickom jazyku / Vice-Dean for Pregraduate Study of General Medicine
in English language

e-mail: elena.pieckova@szu.sk

doc. MUDr. Petr Kolář, PhD.

prodekan pre vedu, výskum a zahraničné vzťahy / Vice-Dean for Scientific-Research
Activities and for International Relations

e-mail: petr.kolar@szu.sk

MUDr. Michal Straka, CSc.

prodekan pre pregraduálne štúdium v študijnom programe zubné lekárstvo / Vice-Dean
for Pregraduate Study of Dentistry

e-mail: michal.straka@szu.sk

MUDr. Miroslav Žigrai, PhD.

prodekan pre postgraduálne vzdelávanie / Vice-Dean for Postgraduate Education

e-mail: miroslav.zigrai@szu.sk

prof. MUDr. Marián Vidiščák, PhD., FEBPS.

prodekan pre doktorandské štúdium, habilitačné a vymenúvacie konania /
Vice-Dean for PhD graduate study, Habilitation and Inauguration Procedures

e-mail: marian.vidiscak@szu.sk

Akademický senát LF / FM ACADEMIC SENATE CHAIR

1. MUDr. Ivo Topol'ský, PhD., MPH - predseda Akademického senátu / Chairman
2. MUDr. Juraj Deglovič, PhD., MPH - podpredseda AS / Vice-Chairman
3. Mgr. Mária Borsányiová, PhD. - tajomníčka / Secretary
4. MUDr. Tomáš Barczi
5. MUDr. Henrieta Šidlová, PhD.
6. RNDr. Ingrid Lajdová, PhD.
7. Mgr. Alena Ofúkaná
8. MUDr. Alena Koščálová, MSc.
9. Jozef Imrišek
10. Lucia Jurašková
11. Adriana Demčuková

**ÚTVARY DEKANÁTU LF SZU
ADMINISTRATIVE OFFICES FM SMU**

Tajomník LF SZU / Chief Executive of FM SMU

Limbová 12, 833 03 Bratislava

1. poschodie/1st floor, A117

RNDr. Jana Kmošková, MPH tel:

+421 2 59370 284

e-mail: jana.kmoskova@szu.sk

Sekretariát dekana / Office of the Dean

Limbová 12, 833 03 Bratislava

1. poschodie, A117

Mgr. Silvia Mišíková – Assistant

tel: +421 2 59370 351

fax: +421 2 59370 352

e-mail: dekanat.lf@szu.sk

Študijné oddelenie LF SZU (pregraduálne štúdium) / Study Department FM

Limbová 12, 833 03 Bratislava, 1. poschodie, č. dv. B100, B101 / 1st Floor, No. B100, B101

Študijný program / Study programme Všeobecné lekárstvo, Zubné lekárstvo

Katarína GNJATOVIČOVÁ

tel: +421 2 59 370 466

e-mail: katarina.gnjatovicova@szu.sk

Dana VOJAČKOVÁ

tel: +421 2 59 370 948

e-mail: dana.vojackova@szu.sk

**Študijný program / Study programme General Medicine
(English Programme)**

Mgr. Katarína MIKLOŠOVÁ, MSc.

tel: +421 2 59 370 850

e-mail: katarina.miklosova@szu.sk

**PREHLAD O FORMÁCH ŠTÚDIA
NA LEKÁRSKEJ FAKULTE SZU V BRATISLAVE**

Overview of study programmes at the Faculty of Medicine SMU in Bratislava

Zoznam študijných programov v akademickom roku 2021/2022

Study programmes in the academic year 2021/2022

Študijný program Study programme	Jazyk výučby Language of tuition	Dĺžka štúdia v rokoch Length of study in years	Rok štúdia, v ktorom je otvorený Years of study
Všeobecné lekárstvo General Medicine	slovenský Slovak	6	1. – 6. ročník (denné štúdium) 1st – 6th year (full-time)
Všeobecné lekárstvo General Medicine	anglický English	6	1. – 6. ročník (denné štúdium) 1st – 6th year (full-time)
Zubné lekárstvo Dentistry	slovenský Slovak	6	1. – 6. ročník (denné štúdium) 1st – 6th year (full-time)

STUDY FIELD GENERAL MEDICINE

Study field – General medicine

In this study programme students will acquire knowledge and skills, concepts and principles, required for safe and effective patient care permitting them to practice as medical doctors.

University Doctoral Degree study

2nd degree – doctoral study

Programme Guarant:

Prof. MUDr. Peter Šimko, PhD.

Graduate's profile

Medical doctor is a qualified health care worker who acquired professional competence to perform professional work activities upon attaining university education of the 2nd degree of doctoral study program. The study programs in full-time form lasts 6 years comprising at least 5 500 hours of theoretical and practical education and fulfils the minimum requirements of the study program content.

During this period the graduate acquires adequate knowledge in sciences and scientific disciplines which form the base of medicine. Apart from consistent theoretical preparation, the graduate acquires practical knowledge and relevant skills, which upon completing the study, are inevitable for independent performance of activities in curative-preventive care for human health. In theoretical area, the graduate gains the knowledge about morphology and function of single organs and system of healthy human. Later he expands his horizon by theoretical knowledge on etiology and clinical symptoms of functional and morphological changes in ill man. Gradually he becomes acquainted with basic examination methods in medicine, manual and examination procedures by simple medical equipment. Upon acquirement of basic principles of proper case history taking and basic examination of patient within propedeutic clinical disciplines he will come to the conclusion the human organism has to be understand as one whole responding very sensitively and often individually to external environmental effects, psychic changes as well as social and family factors. By gradual expansion and deepening of his/her theoretical knowledge and practical experiences he/she extends the spectrum of examination methods which will lead to the first diagnostic conclusions and proposals how to treat the patient. At the same time he/she realizes the importance of differential diagnostics.

By deepening of theoretical knowledge, practical capabilities and achieving skills in all medical fields in diagnostics, therapy and prevention, the graduate will learn how to master both basic protocols and basic principles of intensive medical aid.

Simultaneously he obtains the knowledge on medical ethics and psychology, health documentatiom, economic relations towards health insurance companies, maintaining the principles of pharmacology, basic rights and obligations of medical doctor and patient in the frame of medical law, mastering electronic media both in the relation to the education and routine work of a doctor. The graduate acquires basic knowledge on principles of disability evaluation, bases of social medicine, health care organization and bases of scientific work.

He obtains the information on primary, secondary and tertiary prevention of diseases, adherence to the principles of prevention of the risk of transmissible diseases and principles of hygiene of working environment.

Prior to the termination of the study the graduate will understand that current medicine is based on wide-scale interdisciplinary cooperation with non-medical disciplines, as well. The graduate will understand that modern medicine is run by the principles of evidence-based medicine. A good command of at least one international language is a prerequisite of obtaining new knowledge from literature or from personal international contacts.

The required level of the knowledge and competencies of the graduate of doctoral study in the study field 7.1.1 general medicine is in harmony with the European Commission Regulation No, 93/16EC of the EU member states, which is accepted also by the Slovak legislation.

The graduates of the study programme general medicine can find application in the following address:

1. Curative-preventive:

Primary, secondary and tertiary health care.

2. Scientific-research:

The research focused on exogenous and endogenous determinants of health, on prevention, etiology, incidence and treatment of diseases in cooperation with health sector and non-health sector research institutions.

3. Management:

Organs of state administration and self-government in management of providing health care delivery, health legislation, audit, etc.

4. Public health:

Management of public health and preventive medicine area.

5. Insurance industry:

Assessment and audit activities within social insurance system and health insurance system, assessment of health status of the insureds of social insurance company in as related to the altered working ability, disability, etc., assessment of procedures in prevention, diagnostics and treatment of the insureds of health care by review physicians.

1. Pharmacy:

Development of drugs, clinical testing of drugs, their presentation, etc.

**STUDY PROGRAMME - Academic year
2021/2022 Study field: GENERAL MEDICINE
1st year**

Code of subjects	Subjects	Type of subject	Teaching staff	Total number of hours		Total number of hours	Evaluation	Number of credits	Prerequisite
				Lectures	Sem. practical training				
1st year	WINTER SEMESTER								
GM001A	Anatomy 1	C	MUDr. El Falougy	42	42	84	CE	6	
GM002	Medical Biophysics	C	RNDr. Musil	28	28	56	E	5	
GM003A	Medical Biology 1	C	RNDr. Volkovová	28	28	56	CE	5	
GM008	Medical Chemistry	C	Prof. Kováč	28	42	70	E	6	
GM004A	Latin Medical Terminology 1	C	Mgr. Mojžišová	0	28	28	CE	3	
GM005A	Slovak Language 1	C	Mgr. Gáfríková	0	42	42	CE	2	
GM006A	Physical Education 1	C	PaedDr. Tirpáková	0	14	14	CE	1	
GM010	Basics of First Aid	C	Ass. Prof. Dobiáš	0	14	14	CE	2	
	Total for winter semester			126	238	364		30	
1st year	SUMMER SEMESTER								
GM001B	Anatomy 2	C	MUDr. El Falougy	42	56	98	CE	7	Anatomy 1
GM003B	Medical Biology 2	C	RNDr. Volkovová	28	28	56	E	6	Medical Biology 1
GM056A	Histology 1	C	MUDr. Miko	28	42	70	CE	6	
GM011A	Medical Biochemistry 1	C	Prof. Kováč	28	28	56	CE	5	Medical Chemistry
GM005B	Slovak Language 2	C	Mgr. Mojžišová	0	42	42	E	3	Slovak L.1
GM006B	Physical Education 2	C	PaedDr. Tirpáková	0	14	14	CE	1	Physical Education 1
GM004B	Latin Medical Terminology 2	C	Mgr. Mojžišová	0	14	14	E	2	Latin Medical Terminology 1
	Total for summer semester			126	224	350		30	
	Total for first year			252	462	714		60	

C – compulsory subject, E – examination, CE – current evaluation, OS – optional subject

**STUDY PROGRAMME - Academic year
2021/2022 Study field: GENERAL MEDICINE
2nd year**

Code of subjects	Subjects	Type of subject	Teaching staff	Total number of hours		Total number of hours	Evaluation	Number of credits	Prerequisite
				Lectures	Sem. practical training				
2nd year	WINTER SEMESTER								
GM001C	Anatomy 3	C	MUDr. El Falougy	42	42	84	E	7	Anatomy 2
GM011B	Medical Biochemistry 2	C	Prof. Kováč	28	28	56	E	6	Medical Biochemistry 1
GM012A	Physiology 1	C	PharmDr. Mátyás	56	56	112	CE	9	Anatomy 2, Medical Biophysics
GM056B	Histology 2	C	MUDr. Miko	28	42	70	E	7	Histology 1
GM005C	Slovak Language 3	C	Mgr. Gáfríková	0	42	42	CE	2	Slovak Language 2
GM006C	Physical Education 3	C	PaedDr. Tirpáková	0	14	14	CE	1	Physical Education 1
	Total for winter semester			154	224	378		32	
GM055A	<i>Student's Scientific Activity Seminars 1</i>	OS	<i>RNDr. Krivošíková</i>	0	28	28	CE	2	
2nd year	SUMMER SEMESTER								
GM012B	Physiology 2	C	PharmDr. Mátyás	56	56	112	E	7	Physiology 1
GM013A	Microbiology 1	C	Prof. Bopegamage	28	28	56	CE	6	Medical Biology
GM054	Embryology	C	MUDr. Miko	14	14	28	E	3	Histology 1, 2
GM005D	Slovak Language 4	C	Mgr. Gáfríková	0	42	42	E	3	Slovak Language 3
GM006D	Physical Education 4	C	PaedDr. Tirpáková	0	14	14	CE	1	Physical Education 3
GM009	Medical Ethics	C	Prof. Glasa	14	14	28	CE	3	
GM014	Basics of Nursing	C	PhDr. Rottková	0	28	28	CE	2	
GM015	Compulsory practice - Nursing	C	PhDr. Rottková	0	40	40	CE	3	
	Total for summer semester			112	236	348		28	
GM055B	<i>Student's Scientific Activity Seminars 2</i>	OS	<i>RNDr. Krivošíková</i>	0	14	14	CE	2	
	Total for second year C/OS			266	502	768		60/4	

C – compulsory subject, E – examination, CE – current evaluation, OS – optional subject

**STUDY PROGRAMME - Academic year
2021/2022 Study field: GENERAL MEDICINE
3rd year**

Code of subjects	Subjects	Type of subject	Teaching staff	Total number of hours		Total number of hours	Evaluation	Number of credits	Prerequisite
				Lect.	Sem. practical training				
3rd year	WINTER SEMESTER								
GM016	Internal Propedeutics	C	Ass. Prof. Demeš	42	42	84	E	5	
GM017A	Surgical Propedeutics 1	C	Prof. Vidiščák	28	28	56	CE	4	
GM013B	Microbiology 2	C	Prof. Bopegamage	28	28	56	E	6	Microbiology 1
GM018A	Pathological Anatomy 1	C	MUDr. Šidlová	56	56	112	CE	6	Anatomy 3, Histology 2, Embryology
GM019A	Pathological Physiology 1	C	MUDr. Vlček	28	42	70	CE	5	Physiology 2
GM020	Medical Psychology and Communication	C	Doc. Čechová	14	14	28	CE	2	
GM005E	Slovak Language 5	C	Mgr. Gáfríková	0	28	28	E	2	Slovak Language 4
	Total for winter semester			196	238	434		30	
GM055C	<i>Student's Scientific Activity Seminars 3</i>	OS	RNDr. Krivošíková	0	28	28	CE	2	
3rd year	SUMMER SEMESTER								
GM022A	Pharmacology 1	C	Ass. Prof. Hrabovská	42	28	70	CE	4	
GM023A	Internal Medicine 1	C	Ass. Prof. Demeš	42	56	98	CE	5	Internal Propedeutics
	<i>incl.: - Internal Medicine</i>		<i>Ass. Prof. Demeš</i>	<i>14</i>	<i>28</i>				
	<i>- Pneumology and Phthisiology</i>		<i>Prof. Krištúfek</i>	<i>14</i>	<i>14</i>				
	<i>- Gastroenterology</i>		<i>Prof. Bátorvský</i>	<i>14</i>	<i>14</i>				
GM017B	Surgical Propedeutics 2	C	Prof. Vidiščák	28	42	70	E	4	Surgical Propedeutics 1
GM018B	Pathological Anatomy 2	C	MUDr. Šidlová	42	56	98	E	6	Pathological Anatomy 1
GM019B	Pathological Physiology 2	C	MUDr. Vlček	42	42	84	E	5	Pathological Physiology 1
GM031	Dental Medicine	C	Ass. Prof. Straka	14	14	28	E	2	
GM024	Compulsory Summer Practice Internal Propedeutics	C	Ass. Prof. Demeš	0	40	40	CE	3	
GM025	Compulsory Summer Practice Surgical Propedeutics	C	Prof. Vidiščák	0	40	40	CE	3	
	Total for summer semester			210	318	528		32	
GM055D	<i>Student's Scientific Activity Seminars 4</i>	OS	RNDr. Krivošíková	0	14	14	CE	2	
	Total for third year C/OS			406	598	1004		62/4	

C – compulsory subject, E – examination, CE – current evaluation, OS – optional subject

**STUDY PROGRAMME - Academic year
2021/2022 Study field: GENERAL MEDICINE
4th year**

Code of subjects	Subjects	Type of subject	Teaching staff	Total number of hours		Total number of hours	Evaluation	Number of credits	Prerequisite
				Lect.	Sem. practical training				
4th year	WINTER SEMESTER								
GM022B	Pharmacology 2	C	Ass. Prof. Hrabovská	42	28	70	E	4	Pharmacology 1
GM026A	Anaesthesiology and Intensive Medicine 1	C	MUDr. Paulíny	14	20	34	CE	2	Basics of First Aid, Pat. Physiology 2, Pharmacology 1
	<i>incl.: - Paediatric AIM</i>	C	<i>MUDr. Riedel</i>	3	5				
GM027A	Surgery 1	C	Prof. Vidišćák	28	28	56	CE	3	Surgical Propedeutics 2
GM023B	Internal Medicine 2		Ass. Prof. Demeš	35	42	77	CE	4	Internal Medicine 1
	<i>incl. - Internal Medicine 2</i>		<i>Ass. Prof. Demeš</i>	14	14				
	<i>- Physiatry & Medical Rehabilitation</i>		<i>Prof. Gúth</i>	7	14				
	<i>- Endocrinology</i>		<i>Ass. Prof. Podoba</i>	14	14				
GM028A	Neurology 1	C	Prof. Benetin	14	28	42	CE	3	
GM029	Paediatric Propedeutics	C	Ass. Prof. Furková	28	28	56	E	3	
GM030	Radiology and Nuclear Medicine	C	Ass. Prof. Bořuta	14	28	42	E	3	Medical biophysics, Anatomy 3
	<i>incl.: - Radiology</i>		<i>Ass. Prof. Bořuta</i>	10	23				
	<i>- Nuclear medicine</i>		<i>Ass. Prof. Balogová</i>	4	5				
GM032A	Clinical Immunology and Allergology 1	C	Ass. Prof. Lukan	14	14	28	CE	2	
GM042	Laboratory Medicine	C	Prof. Kováč	14	7	21	E	2	Medical Biochemistry 2, Medical Chemistry
GM033A	Diploma Thesis Seminar 1	C	Prof. Bopegamag	0	14	14	CE	1	
	Total for winter semester			203	237	440		27	
GM055E	<i>Student`s Scientific Activity Seminars 5</i>	OS	<i>RNDr. Krivošíková</i>	0	14	14	CE	2	

**STUDY PROGRAMME - Academic year
2021/2022 Study field: GENERAL MEDICINE
4th year**

Code of subjects	Subjects	Type of subject	Teaching staff	Total number of hours		Total number of hours	Evaluation	Number of credits	Prerequisite
				Lect.	Sem. Pract. training				
4th year	SUMMER SEMESTER								
GM026B	Anaesthesiology and Intensive Medicine 2	C	MUDr. Paulíny	14	20	34	E	3	Anaesthesiology and Intensive Medicine 1, Pharmacology 2, Pat. Physiology 2
	<i>incl.: - Paediatric AIM</i>	<i>C</i>	<i>MUDr. Riedel</i>	<i>3</i>	<i>5</i>				
GM035A	Public Health 1 – Hygiene	C	Ass. Prof. Moricová	21	14	35	CE	2	
GM027B	Surgery 2	C	Prof. Vidišćák	28	28	56	CE	3	Surgery 1
GM023C	Internal Medicine 3	C	Ass. Prof. Demeš	35	42	77	CE	4	Internal Medicine 2
	<i>incl.: - Internal Medicine</i>		<i>Ass. Prof. Demeš</i>	<i>14</i>	<i>14</i>				
	<i>- Nephrology</i>		<i>Ass. Prof. Demeš</i>	<i>14</i>	<i>14</i>				
	<i>- Sports Medicine</i>		<i>MUDr. Malovič</i>	<i>7</i>	<i>14</i>				
GM032B	Clinical Immunology and Allergology 2	C	Ass. Prof. Lukan	14	14	28	E	2	Clinical Immunology and Allergology 1
GM028B	Neurology 2	C	Prof. Benetin	28	28	56	E	3	Neurology 1
GM036	Oncological Propedeutics	C	MUDr. Križanová	14	0	14	CE	2	
GM037A	Paediatrics 1	C	Ass. Prof. Furková	28	14	42	CE	2	Paediatric Propedeutics
GM038A	Psychiatry 1	C	Ass. Prof. Forgáčová	14	14	28	CE	2	Physiology, Medical Psychology and Communication
	<i>incl. - Paediatric Psychiatry</i>		<i>Ass. Prof. Forgáčová</i>	<i>6</i>	<i>0</i>				
GM039	Social Medicine	C	MUDr. Brucháčová	14	14	28	E	2	
GM033B	Diploma Thesis Seminar 2	C	Prof. Bopegamage	0	28	28	CE	2	Diploma Thesis Seminar 1
GM040	Compulsory Summer Practice Internal Medicine	C	Ass. Prof. Demeš	0	80	80	CE	3	
GM041	Compulsory Summer Practice Surgery	C	Prof. Vidišćák	0	80	80	CE	3	
	Total for summer semester			210	376	586		33	
GM034	<i>Emergency Medicine</i>	<i>OS</i>	<i>Ass. Prof. Dobiáš</i>	<i>14</i>	<i>14</i>	28	<i>E</i>	<i>2</i>	
GM055F	<i>Student's Scientific Activity Seminars 6</i>	<i>OS</i>	<i>RNDr. Krivošíková</i>	<i>0</i>	<i>14</i>	14	<i>CE</i>	<i>2</i>	
	Total for fourth year C/OS			427	655	1082		60/6	

C – compulsory subject, E – examination, CE – current evaluation, OS – optional subject

**STUDY PROGRAMME - Academic year
2021/2022 Study field: GENERAL MEDICINE
5th year**

Code of subjects	Subjects	Type of subject	Teaching staff	Total number of hours		Total number of hours	Evaluation	Number of credits	Prerequisite
				Lectures	Sem. practical training				
5th year	WINTER SEMESTER								
GM043A	Dermatovenereology 1	C	MUDr. Szép	14	15	29	CE	2	
	<i>incl. – Paediatric dermatoven.</i>		<i>MUDr. Szép</i>	3	5				
GM044A	Gynaecology and Obstetrics 1	C	Ass. Prof. Rusniák	28	42	70	CE	3	
GM027C	Surgery 3	C	Prof. Vidiščák	28	28	56	CE	3	Surgery 2
	<i>incl.: - Urology</i>		<i>Prof. Breza</i>	14	14				
	<i>- Neurosurgery</i>		<i>MUDr. Illés</i>	14	14				
GM023D	Internal Medicine 4	C	Ass. Prof. Demeš	14	21	35	E	3	Internal Medicine3
	<i>incl.: - Occupational Medicine</i>		<i>Ass. Prof. Batora</i>	7	14				
	<i>- Internal Medicine</i>		<i>Ass. Prof. Demeš</i>	7	7				
GM045	Ophthalmology	C	Ass. Prof. Kolář	14	15	29	E	3	
	<i>incl. - Paediatric ophthalm.</i>		<i>Ass. Prof. Kolář</i>	3	5				
GM046	Otorhinolaryngology	C	Ass. Prof. Doležal	14	20	34	E	3	Surgical Propedeutics 2
	<i>incl. – Paediatric otorhin.</i>		<i>MUDr. Šebová</i>	3	5				
GM037B	Paediatrics 2	C	Ass. Prof. Furková	14	28	42	CE	2	Paediatrics 1
GM038B	Psychiatry 2	C	Ass. Prof. Forgáčová	7	14	21	E	2	Psychiatry 1
GM035B	Public Health 2 - Epidemiology	C	Prof. Křišťůvková	21	14	35	E	3	Public Health1
GM033C	Diploma Thesis Seminar 3	C	Adviser	0	42	42	CE	2	Diploma Thesis Seminar2
GM047	Clinical Genetics	C	Ass. Prof. Šimko	14	0	14	CE	1	
	Total for winter semester			168	239	407		27	
GM 062A	<i>Traditional Chinese Medicine 1</i>	OS	<i>MUDr. Ondrejkočivová</i>	28	0	28	CE	2	
GM055G	<i>Student`s Scientific Activity Seminars 7</i>	OS	<i>RNDr. Krivošíková</i>	0	14	14	CE	2	
GM063	<i>Clinical Bioethics</i>	OS	<i>Prof. Glasa</i>	0	21	21	CE	2	

**STUDY PROGRAMME - Academic year
2021/2022 Study field: GENERAL MEDICINE
5th year**

Code of subjects	Subjects	Type of subject	Teaching staff	Total number of hours		Total number of hours	Evaluation	Number of credits	Prerequisite
				Lect.	Sem. practical training				
5th year	SUMMER SEMESTER								
GM043B	Dermatovenerology 2	C	MUDr. Szép	14	15	29	E	2	Dermatovenerology 1
GM044B	Gynaecology and Obstetrics 2	C	Ass. Prof. Rusňák	28	42	70	CE	4	Gynaecology and Obstetrics 1
GM027D	Surgery 4	C	Prof. Vidiščák	28	28	56	E	3	Surgery 3
	<i>incl. - Paediatric Surgery</i>		<i>MUDr. Húšťavová</i>	6	6				
	<i>- Orthopaedics-Traumatol.</i>		<i>Prof. Šimko</i>	18	18				
	<i>- Plastic Surgery</i>		MUDr. Palenčár	4	4				
GM023E	Internal Medicine 5	C	Ass. Prof. Demeš	56	56	112	CE	5	Internal Medicine 4
	<i>incl. - Haematology</i>		<i>Ass. Prof. Demeš</i>	14	7				
	<i>- Geriatrics</i>		<i>Ass. Prof. Mikus</i>	14	14				
	<i>- Cardiology</i>		<i>Prof. Hatala</i>	14	21				
	<i>- Internal Medicine</i>		<i>Ass. Prof. Demeš</i>	7	7				
	<i>- Rheumatology</i>		<i>Prof. Rybár</i>	7	7				
GM037C	Paediatrics 3	C	Ass. Prof. Furková	28	28	56	E	3	Paediatrics 2
GM048	Infectology	C	Ass. Prof. Holečková	14	25	39	E	3	Neurology 2, Microbiology 2, Internal Medicine 3
GM049	General Medicine	C	Ass. Prof. Gazdíková	14	28	42	E	3	Internal Medicine 4, Paediatrics 2
GM050	Forensic Medicine	C	Ass. Prof. Šidlo	14	14	28	E	2	Pat. Anatomy 2, Pat. Physiology 2
GM051	Diploma Thesis - Subject of the final work	C	Adviser	0	42	42	CE	2	Diploma seminar 1,2 3
GM052	Compulsory Summer Practice Gynaecology and Obstetrics	C	Ass. Prof. Rusňák	0	80	80	CE	3	
GM053	Compulsory Summer Practice Paediatrics	C	Ass. Prof. Furková	0	80	80	CE	3	
	Total for summer semester			196	438	634		33	
GM062B	<i>Traditional Chinese Medicine 2</i>	OS	<i>MUDr. Ondrejškovičová</i>	14	14	28	CE	2	
GM055H	<i>Student's Scientific Activity Seminars 8</i>	OS	<i>RNDr. Krivošíková</i>	0	14	14	CE	2	
	Total for fifth year C/OS			406	740	1146		60/10	

C – compulsory subject, E – examination, CE – current evaluation, OS – optional subject

**STUDY PROGRAMME - Academic year
2020/2021 Study field: GENERAL MEDICINE
6th year**

Code of subjects	Subjects	Type of subject	Teaching staff	Total number of hours		Total number of hours	Competition	Number of credits	
				Sem.	Sem. practical training				
GM023F	INTERNAL MEDICINE 6	C	Ass. Prof. Demeš	75	350	425	CE	13	
	<i>Preparing for state exams and time for it</i>			3 weeks					
	<i>The duration of the course</i>			10 weeks					
GM027E	SURGERY 5	C	Prof. Vidiščák	52	245	297	CE	12	
	<i>Preparing for state exams and time for it</i>			3 weeks					
	<i>The duration of the course</i>			7 weeks					
GM044C	GYNAECOLOGY AND OBSTETRICS 3	C	Ass. Prof. Rusňák	30	140	170	CE	10	
	<i>Preparing for state exams and time for it</i>			2 weeks					
	<i>The duration of the course</i>			4 weeks					
GM037D	PAEDIATRICS 4	C	Ass. Prof. Furková	45	210	255	CE	12	
	<i>Preparing for state exams and time for it</i>			3 weeks					
	<i>The duration of the course</i>			6 weeks					
	Total for sixth year			202	945	1147		47	
Subjects of state exams									
GMPSE1	Diploma Thesis Defense	C					SE	2	
GMPSE2	Gynaecology and Obstetrics	C					SE	2	
GMPSE3	Surgery	C					SE	3	
GMPSE4	Paediatrics	C					SE	3	
GMPSE5	Internal Medicine	C					SE	3	
	Total for State Exam							13	
	Total for sixth year							60	

C – compulsory subject, E – examination, SE state examination, CE – current evaluation

***Practical training - internships are held at the time from 7,30 h – 14,30 h.
Seminars are held at particular workplace at the time from 14,30 h – 16,00 h***

Obligatory Summer practice (OSP)

The student is obliged in terms of the Study regulations of SZU to perform the continuous practice in the full scope by the designed workload after completing weeks of tuition during the summer semester until the end of academic year.

Application for OSP

1. The student can complete the OSP at clinics and workplaces contracted by SZU. The student can obtain information on completing OSP directly from secretariats of the appropriate clinics, departments. Subsequently, the student has to write a request addressed to the Head Office of a hospital facility. The request is confirmed by the head manager or head physician clinic / department in which the student will complete the OSP.

2. The student can complete the OSP at clinics and workplaces which are not contracted by SZU.

The student can also complete the OSP **at other hospitals (within SR or abroad) if allowed by the appropriate medical institution. The student shall deliver the request with the attached guarantor's statement and approval referring to the subject the OSP performance is related to.** The student fills out the agreement on OSP confirmed by the medical institution in which the OSP is performed. The student shall bring the confirmed agreement to the Study department of the Medical Faculty of SZU.

Engagement-book of clinical practice (ECP) – credit – obtaining credits for ECP

In terms of par. 67 section 6 of the Law No. 131/2001 Coll. on universities and on amendment and supplement of some laws in the wording of the following regulations, the student **is obliged to keep the Engagement-book of clinical practice/logbook.** The Engagement-book of clinical practice is a document for the registering of student's work performed during OSP and makes an obligatory part of study. The students govern themselves by the organizational instructions in the Engagement-book. The Engagement-book is available for the students to buy in the copy centrum. The student is obliged **to submit** the confirmed ECP/logbook to the guarantor of the subject **for the purpose of granting credits. The student is obliged to hand in the Engagement-book of clinical practice/logbook at the entry registration.**

Guarantors responsible for obligatory summer practices

Study programme of General Medicine

2 nd year - Basic of Nursing	40 hours	doc.PhDr. Padyšáková, PhD., mim. prof.
3 rd year - Internal Propedeutics	40 hours	doc. MUDr. Demeš, PhD.
3 rd year - Surgical Propedeutics	40 hours	prof. MUDr. Vidišćák, PhD.,FEBPS
4 th year - Internal Medicine	80 hours	doc. MUDr. Demeš, PhD.
4 th year – Surgery	80 hours	prof. MUDr. Vidišćák, PhD.,FEBPS
5 th year - Gynaecology and Obstetrics	80 hours	doc. MUDr. Rusňák, CSc.
5 th year – Paediatrics	80 hours	doc. MUDr. Furková, CSc.

Formulars – application for the obligatory summer practice

Study programme of general medicine – GM

Application for OSP – GM – workplaces of SZU

Application for OSP – GM – workplaces outside SZU

Agreement on OSP – GM - workplaces outside SZU

List of hospitals, ZZ, contracted by the Medical Faculty of SZU on the obligatory summer practice performance



Faculty of Medicine

Internal Directive of Faculty of Medicine of Slovak Medical University concerning the evaluation of the subject Slovak Language (SL) 1,2,3,4,5 of the study programme 7.1.1. General Medicine

- a) The credits for current evaluation and examination shall be recognized to the transferred Czech nationality students.
- b) The credits for current evaluations and the examination in the Czech language shall be recognized to the transferred students coming from the universities in the Czech Republic.
- c) The students transferred from other countries may be incorporated into the subject Slovak language 1,2,3,4,5 according to their command of language. Students may also acquire further knowledge and language skills in individual classes of Slovak language or Language school courses.

The head of the Department of Foreign Languages will submit the schedule for the evaluation of transferred students, stating their duties: students shall write the test and composition for each subject SL1, SL2 and the test and the doctor-patient dialogues for SL3, SL4, SL5.

The head of Foreign Languages Department is responsible for the evaluation of the subject Slovak Language 1,2,3,4,5 of the transferred students in accordance with the study programme 7.1.1. General Medicine.

Bratislava, 18 January 2017

prof. MUDr. Anna Remková, DrSc.
Dean of FM



Faculty of Medicine



Directive 1/2018
Smernica č. 1/2018

of the Dean of Faculty of Medicine of Slovak Medical University (SMU)
Study regulations

**The directive complements the articles of Study Regulations for Faculty of
Medicine of SMU**

Bratislava 2018

I.

Art.14 Academic Mobility: The students, participating in the programme **Erasmus** in a relevant academic year, may obtain the evaluation of their study results within the winter term examination period of the following academic year.

The study results evaluation of the fifth grade students, participating in the programme Erasmus, have to be terminated by **30 September** of the current academic year.

II.

Art.16 1a) Pursuant to Study Regulations of SMU the student is obliged to conduct a continuous summer practice in full scope according to the prescribed curriculum in the period after completing tuition weeks of the summer term until the end of the academic year.

In purview of § 67 sec. 6 of the Act No.131/2001 Coll. on Higher Education Institutions and on changes and amendments to certain laws, as amended, the student is obliged to have a logbook (of clinical practice). A logbook is a document on keeping file on the student's work, he has conducted during the obligatory summer practice and represents the obligatory part of the study. The student follows the organizational instructions in the logbook. Logbooks may be purchased in the fax copy facility. The student is obliged to submit the signed logbook for entering credits after completing the obligatory practice, to the guarantor of the subject. The credits must be entered in the MAIS, no later than on **31 August** of the current academic year. The student is obliged to submit the logbook on the enrolment day.

III.

Art. 21/16 Resit examination conducted by the examination board is regarded as one of the two possible resit dates and not as an additional date. The student or the teacher may apply for such an examination to the Dean of the Faculty in writing.

IV.

Art. 21/21 If the student fails to fulfil the conditions of the ongoing assessment, he is evaluated by the FX grade without any possibility to sit for the final exam.

V.

Art. 22 /2a) The subjects passed may be recognized and the obtained credits and grades can be transferred if they are a part of the prescribed curriculum either as obligatory or compulsory optional subjects and were evaluated by A - D grade or by any other equivalent mode. The subjects evaluated by E grade must be entered as repeatedly entered subjects and the student must complete them within the tuition weeks of the semester (practical training, seminars, internship).

2b) Subjects evaluated by E grade will not be recognized in the current academic year in the students applying for transfer from other universities, who have not completed their study year. The transfer will only be permitted to lower study grade/year in these students.

VI.

Art.26/12 The student, who has repeatedly entered the subjects in a relevant academic year, is not allowed to interrupt the study until 15 October of the current academic year.

VII.

Art. 28/2c Decisions for students issued by the Faculty of Medicine of SMU will be delivered exclusively to the addresses of students in the Slovak Republic.

The consignment will be deemed to be delivered even if the receipt is not confirmed and it is returned to the address of SMU.

The directive was approved by the Academic Senate SMU on June 4, 2018.

Prof. Anna Remková, MD, DrSc.
Dean of the Faculty of Medicine of SMU



Faculty of Medicine



Directive 2/2018
Smernica č. 2/2018

**of the Dean of Faculty of Medicine of Slovak Medical University
(SMU) on the subject evaluation procedure**

This directive specifies the teacher's obligation during the subject evaluation procedure and their entry into the MAIS system

Bratislava 2018

I.

If the subject is finished "**PH**" (passed the final fulfilment of the conditions of completion of the subject in the form of **ongoing assessment**) and the student has met all the conditions laid down in the course of the semester, the evaluation must be entered in the MAIS after the completion of the last practical exercise/seminar.

If the student fails to fulfill all the conditions and he is given an alternative fulfillment, the evaluation shall be entered into the MAIS after fulfilling the conditions set out no later than the end of examination period of a relevant semester.

II.

If the subject is finished "**S**" (**exam**), the dates for the exam must be listed in the last week of a relevant course at the latest, in a sufficient number and throughout the entire examination period of a relevant semester.

If the student has no evaluation record of the subject he has entered, it is rated as uncompleted and the Study Department of the Faculty shall enter FX grade in the MAIS, in the case of three days passed from the examination period end.

If the student fails to appear for an exam and will not submit serious reasons for his absence within 3 days, the teacher shall record the evaluation result into the MAIS as **FX**.

III.

Examinations of block-mode subjects take place on the days set out in the schedule of the course. If the exam has not been passed by the deadline set in the timetable, it can be held in the regular examination period.

The correction terms can be carried out during the regular examination period. If the student fails to appear for a given examination, he may conduct the exam at the regular examination period, in order not to disrupt the other ongoing courses.

The teachers must accept the terms of testing according to the timetable of a relevant year and the curriculum.

IV.

Conditions for successful completion of the subject must be set by the subject guarantor in the information sheet and the student must be notified at the beginning of the course /semester. The conditions must not be changed during the semester or after the course.

V.

The evaluating teacher shall ensure printing and submitting a statement on the evaluation of the subject (the report on the final evaluation "S", report on the final assessment "PH") to the Study Department of the Faculty after finishing the examination of the last student, no later than ten days after the end of the examination period.

VI.

After completion of the examination period it is not allowed to make a record of the tests carried out.

VII.

If the student has no evaluation record of the subject he has entered, it is rated as uncompleted and the Study Department of the Faculty shall enter FX grade in the MAIS, in the case of three days passed from the examination period end.

VIII.

The student cannot be penalized for teacher's failure to fulfil his/her obligation.

The directive was approved by the Academic Senate SMU on June 4, 2018.

Prof. MUDr. Anna Remková, DrSc.

Dean of FM



Directive No 3 /2018
Smernica č. 3/2018

**of the Dean of the Faculty of Medicine of Slovak Medical University in
Bratislava on graduation theses**

**This directive specifies the procedure of submissions and habilitations
of graduation theses in terms of Directives 5/2012 and 5/2013 of the Rector
of SMU at The Faculty of Medicine**

Bratislava 201

Part 1

Assignment of graduation thesis

- (1) The Training working place is the pedagogic unit of the Faculty of Medicine of Slovak Medical University in Bratislava (thereinafter just as FM SMU or FM) – chair, institute or clinic.
- (2) Theme proposals of graduation theses (thereinafter also as GT) are published by training working places through the information system (thereinafter just as „MAIS“) by the deadline set out in the timetable of relevant academic year. The publication of the themes is in the responsibility of the head of training working place or a person put in charge by them.
- (3) The deadline for the themes publication is normally 31. March of the relevant academic year.
- (4) The students selects a graduation thesis theme following an agreement with the work supervisor or advisor who prepares the assignment of graduation thesis in a regular form (thereinafter just as „assignment“). The student delivers the elaborated and signed assignment to the study department of the dean’s office of FM by 30. April of the relevant academic year at the latest. The assignment is approved by the head of relevant working place of SMU.
- (5) The graduation thesis theme is selected by the student by 31. March of the fourth year of study at the latest.
- (6) The dean of FM can also accept a student-proposed theme. In this case, the dean appoints the supervisor and guaranteeing pedagogic unit at FM SMU.
- (7) In justified cases, following the agreement of all involved parties (author, supervisor or advisor, person authorised to approve assignment), an assignment content is possible to change. The data within the assignment in the time of graduation thesis submission is binding and must be identical with the data stated in the graduation thesis.
- (8) The assignment is a document with which the faculty defines author’s study obligations in relation to the graduation thesis elaboration. The assignment is binding to the student.
- (9) The student elaborates the graduation thesis self-sufficiently under advisor’s supervision (supervisor of the work).

Part 2

Submission of graduation thesis

- (1) The student of fifth year submits GT by 31. May of the relevant academic year at the latest.
- (2) The thesis in printing must be handed in the study department of dean’s office in two copies together with signed advisor’s opinion and also entered electronically in the system of MAIS. The study department of dean’s office of FM ensures delivering one copy of the thesis to the head of pedagogic unit which ensures delivering the thesis to the opponent. The thesis submitted electronically must be identical with the version in printing.
- (3) The GT must be handed in the study department of dean’s office together with the printed form in one electronic copy in PDF format on non-erasable, non-rewritable CD.
- (4) The electronic copy of GT on CD is delivered to the university library by the study department of dean’s office.
- (5) The thesis version in printing must be printed out in single-sided pages of A4 format in hardback to prevent taking out individual pages. The details on the GT lay-out and verification of its originality is defined by SMU Rector’s Directive No 5/2012.
- (6) The student having submitted GT receives a relevant number of credits for its elaboration and submission (subject „graduate thesis“ in MAIS)

Part 3

Advisor (supervisor) of GT

- (1) The advisor of GT is a scientific or pedagogic faculty worker or a professional from practical area qualified in the relevant field.

- (2) If the advisor is not an employee of SMU, the dean of FM appoints the working place of FM which guarantees the graduation thesis.
- (3) The advisor is obliged to lead the student professionally and elaborate advisor's opinion on GT in the appropriate form within the MAIS system evaluating it A – FX.
- (4) The advisor elaborates the opinion only after the originality verification of thesis which the advisor must comment on in the opinion.

Part 4

Opponent of GT

- (1) The opponent of GT is a scientific or pedagogic faculty worker or professional from a practical area qualified in the relevant field.
- (2) The opponent of graduation thesis is appointed by the chairperson of the commission for graduation theses habilitations following consultation with the advisor.
- (3) The opponent is obliged to elaborate the opposition opinion on GT by the defined deadline.
- (4) The deadline for the opposition opinion elaboration is normally 30. June of the relevant academic year. The opinion is entered in electronic form in the MAIS system.

Part 5

Habilitation of GT, the commission for the graduation thesis habilitation

- (1) The habilitation of GT in front of the commission for the habilitation of graduation theses normally takes place in the training working place which has specified GT (in the guaranteeing training working place), within the term defined by the dean of FM. The term of GT habilitation is normally in September of the relevant academic year of the sixth year of study.
- (2) The habilitation is public.
- (3) The commission for habilitation includes five members – chairperson and four members. Its chairperson is a university teacher in the function of prelector or professor normally being the head of relevant pedagogic unit. The chairperson of commission is appointed by the dean of FM. The commission is appointed by the dean in terms of the commission chairperson's proposal. The members of the commission are university teachers working in the functions of professors and prelectors or other professionals approved by the scientific board of faculty. The commission is quorate on condition of the chairperson and minimum two members' presence. Both the advisor and opponent of GT are invited.
- (4) The commission defines the ultimate evaluation of GT with levels A-FX in a non-public session by consensus. The commission evaluates GT on the basis of habilitation and advisor and opponent's evaluations. The commission also deliberates the protocol of the graduate thesis originality verification.
- (5) Within the habilitation duration, the chairperson of commission completes a record in „The Protocol on State Examination“ signed by the chairperson and all commission members and delivers it to the study department of dean's office of FM within three working days following the GT habilitation.
- (6) The student can also take habilitation in spite of one of opinions evaluating the thesis with FX level. In the case GT is evaluated with „FX“ level in one of opinions, the advisor and opponent's presence at habilitation is obligatory.
- (7) However, if the habilitation does not prevent GT from evaluating it with „FX“, the student receives a term for revising GT and is able to take habilitation in front of the commission in the following academic year.

The directive was approved by the Academic Senate SMU on June 4, 2018.

Prof. MUDr. Anna Remková, DrSc.

Dean of FM

Directives of the Rector of Slovak Medical University

Directive No. 5/2012 of the Rector of the Slovak Medical University in Bratislava on final theses, bibliographic registration, control of originality, storage and accessibility.

Directive No. 3/2013 of the Rector of the Slovak Medical University in Bratislava on students' enrolment

Directive No. 4/2013 of the Rector of the Slovak Medical University in Bratislava on process of evaluation of subjects- added by Directive 2/2018

**Directive No. 5/2013 of the Rector of the Slovak Medical University in Bratislava
on the state examinations and final theses**

Directive No. 6/2013 of the Rector of the Slovak Medical University in Bratislava on repeated entering of subject

Directive No 4/2016 of the Rector of the Slovak Medical University in Bratislava on the scope of SMU and its faculties in the Erasmus+ Programme realization

Directive No 6/2016 on tuition fees of the Slovak Medical University in Bratislava

Directives are posted on the web of General Medicine SMU



STUDY REGULATIONS SLOVAK MEDICAL UNIVERSITY IN BRATISLAVA

Issued in accordance with § 9 Sec. 1, point b) of the Law 131/2002 Coll. on Higher Education and on Changes and Supplements to Some Laws. The document was approved by the SMU Academic Senate, in Bratislava on October 10th, 2019.

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STUDY REGULATIONS

OF THE SLOVAK MEDICAL UNIVERSITY IN BRATISLAVA

issued in accordance with § 9 Sec. 1, point b) of the Law 131/2002 Coll. on Higher Education and on Changes and Supplements to Some Laws. The document was approved by the SMU Academic Senate, in Bratislava on October 10th, 2019.

Article 1

Basic Provisions

(1) These Study Regulations of the Slovak Medical University in Bratislava (hereinafter referred to as study regulations) under Act No. 131/2002 Coll. on universities and amending certain laws, (hereinafter referred to as Higher Education Act) as an internal regulation of the Slovak Medical University in Bratislava (hereinafter referred to as the University) issued pursuant to Art. 15 Sect. 1 (b) of Higher Education Act

a) governs the legal relations arising in the provision, organization and provision of higher education (the study) within the accredited study programmes at the university and faculty,

b) defines the rights and obligations of the university teachers within the legal relations under subparagraph a).

(2) All the academic freedoms and rights are guaranteed as a legal right by the university and the faculty. A student has the right to learn in particular, while maintaining freedom of choice of study in accredited study programs, freedom of teaching consisting especially in openness to different opinions and scientific research methods.

(3) These study regulations govern the study of students of Slovak Medical University in Bratislava on all levels of study, who were admitted to the study programmes accredited in purview of the Act on higher education institutions.

(4) Study regulations of the specialization study lie within the competencies of individual faculties of the Slovak Medical University in Bratislava.

STUDY

Article 2 Levels of Study

- (1) The study is provided by the university at the faculties in accredited study programmes
 - a) the bachelor's study (1st degree)
 - b) in the master's study (2nd degree)
 - c) in the doctoral study (1st degree and 2nd degree)
 - d) in the postgraduate doctoral study (hereinafter referred to as the postgraduate study) (3rd degree)
- (2) The University allows students within their study also apply to study in another faculty or another university in the Slovak Republic or abroad.
- (3) The dean is responsible for providing, organizing study programmes according to the schedule of study, its content in accordance with the law and in compliance with general binding legal regulations, university status and the status of faculty and faculty study regulations.

Article 3 Forms of Study

- (1) Study programmes are organized in full-time study and part-time study.
- (2) Full-time study is organized as a daily student participation in learning activities according to the recommended study program covering the scope of 1500 - 1800 hours per academic year including self-study and independent creative activities. (1)
- (3) Study in the accredited study program of general medicine, dentistry, midwifery – bachelor form are conducted exclusively in the full time study pursuant to the Ordinance of the Government of the SR No. 296/2010 Coll. upon professional competence to perform/exercise health services, upon the way of further education of health care professionals, upon the system of specialization fields and the system of certified activities, as amended.
- (4) Part-time study is organized according to the recommended study plan covering the scope of 750-1440 hours per academic year including inspected self-study and independent creative activities. (2)
- (5) Organization of all grades and forms of university study is based on credit system. (3)

1 § 9 Sec. 1, point b) of the Law 131/2002 Coll. on Higher Education and on Changes and Supplements to Some Laws

2 § 9 Sec. 1, point b) of the Law 131/2002 Coll. on Higher Education and on Changes and Supplements to Some Laws

(5) Organization of all grades and forms of university study is based on credit system. ⁽³⁾

Article 4 Methods of Study

Study programme in full-time study and part-time study takes place by means of

- a) teaching by direct contact of the university teacher and the student (method with attendance)
- b) communication via communicative means based on computer nets and study materials (distant learning method) or
- c) combination of the methods a) and b) (combined method)

Article 5 Standard Study Length

(1) Bachelor study programme as a first level study program aims to acquire theoretical knowledge and practical skills based on the current state of science and art. Professionally oriented bachelor study programme aims at mastering of this knowledge upon performing health services. Academically oriented bachelor programmes aim at continuing in the second level of higher education.

The standard course of Bachelor's study lasts including practice (at least)

- a) 3 years in full-time Bachelor's study, 180 credits,
- b) 4 years in part-time (external) study, 180 credits.

(2) The second level study programme aims at acquiring theoretical knowledge and practical skills based on the current state of science and research and at developing the creative capability upon performing health care service or at continuing in higher education according to PhD study programme.

Standard study length in the second level of study programme including practice lasts

- a) 2 academic years in full-time study, 120 credits,
- b) 3 academic years in part-time study, 120 credits.

(3) Standard study length of doctoral study programme lasts six years in full-time study program, 360 credits.

(4) The PhD study program lasts

- a) three or four academic years in full-time study, 180 or 240 credits.
- b) four or five academic years in part-time study, 180 or 240 credits.

³ Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll. on the credit system of study, as amended

(5) The study according to the study curriculum cannot exceed the standard length expressed in academic years under paragraphs 1 to 4 by more than 2 years.

(6) Prolongation of the standard length of study is approved by the dean after a written request of a student to interrupt study under Article 26.

Article 6 Academic Degrees

(1) These degrees are conferred by the University:

a) in the bachelor's study „Bachelor“ (Bc.)

b) in the master's study „Master“ (Mgr.)

c) in the doctoral study - *Medicinae universae doctor* (Doctor of Medicine MD) (MUDr. as abbreviated) in general medicine and *doctor of dentistry* (MDDr. as abbreviated) in dentistry.

d) in the postgraduate study - (*philosophiae doctor*, PhD after the surname)

(2) Rules of this study regulation regulate the doctoral study in a suitable way.

(3) Rules governing the doctoral study are regulated by law on higher education and internal directive of the university and faculty.

(4) Graduates of a master's degree may take/pass the rigorous exam which is a part of the thesis defense. After its successful completion they are conferred by the university academic degree *Doctor of Philosophy* (PhDr. at the beginning of the names) is conferred by the university. Rules governing the doctoral exams completion are regulated by the internal provision of the faculty.

Article 7 Study Conditions for Foreign Students

(1) Foreign students may study at the university based on the study exchange programme or based on the contract between the host university and sending university.

(2) The rights and obligations of foreign students and the scope of services provided by the faculty are embraced in the contract signed by the involved parties, i.e. the statutory representative of the university and the student (or in the case of minority by his/her representative). The rights and obligations of foreign students are exactly the same as in Slovak students, unless stated otherwise in the contract. The contract is concluded for the term of the study program.

(3) Foreign student may study in the Slovak or English language in the accredited study programme. The practical part of the instruction process is conducted in compliance with the § 8, Sect. 4 of the law No. 270/1995 Coll. on the state language of the Slovak Republic, as amended. The amount of the fee and the way of its covering is stated by the contract between the student and the university.

(4) A foreign student who is a citizen of a third state may study in the Slovak language upon submitting a relevant document which states the command of the state language if the SR (e.g. certificate on state examination in the Slovak language). The amount of the fee and its covering are stated in the price-list included in the Directive of rector No. 4/2019 on the amount of the fees associated with the study at the Slovak Medical University in Bratislava.

(5) Foreign student, who is a citizen of the EU and EHP (European Economic Area) and studies in the Slovak language, maintains the same conditions as a citizen of the SR.

(6) The submission of documents on paying all the fees as stated in the contract is a prerequisite for student's enrolment.

(7) The study programme for foreign students is provided by the faculty that has an accredited study programme in a relevant study field approved by the Ministry of Education, Science, Research and Sport of the Slovak Republic in the Slovak or English language. Students of the Faculty of Medicine studying in the English language shall prove by the end of 5th semester the command of Slovak language in order to be able to communicate with the patients in compliance with Art.7 section 3 of these study regulations.

(8) Foreign students may be admitted by the form of transfer in compliance with the same conditions as other student (Art. 13)

Article 8

Admission Requirements

(1) The requirements for admission to the study (admission procedure) are stated by the rector of the university and approved by the academic senate of the university.

(2) The requirements for admission are

(a) in the bachelor's study - a secondary school certificate (either general or vocational) and certificate on physical competence to perform health care services provided by general practitioner,

(b) in the master's study - completion of bachelor's study in the relevant study programme, and in the part time form of study providing proof of employment in the relevant branch with confirmation of personnel department (if it is required by the faculty)

(c) in the doctoral study programme – a secondary school certificate (either general or specialized) and certificate on physical competence to perform health care services provided by general practitioner,

(d) in the PhD study programme - 2nd grade university education.

(3) The faculty shall announce on the official bulletin board of the university or faculty and on the university website:

- (a) deadline for submitting the applications for the study,
- (b) requirements for admission,
- (c) dates and ways of verifying the successful fulfillment of the conditions for admission,
- (d) form and thematic content of the exam, if admission exam is a part of admission procedure,
- (e) criteria of evaluating results,
- (f) information about the planned number of applicants to be accepted to the study of particular study program.

(4) Deadline for the period required to meet the obligations under paragraph 3 is at the latest

a) till September 20th in the academic year which is preceded by the academic year, in which is the study due to begin, if concerning a bachelor's study program or a study program in which the ministry after the accreditation commission statement with regard to the specific study program allowed joining the 1st and 2nd degrees of study into one unit,⁽⁴⁾

b) two months before the last date for submission of applications, in case of other study programmes.

(5) Requirements for admission to the master's study program in medical study disciplines are:

a) bachelor's degree in the bachelor study programme in the relevant study branch, supporting document on employment in the relevant branch with confirmation of personnel department (if applicant is required by the faculty),

b) passing the state examination in the relevant bachelor's study programme.

(6) The dean can decide about other requirements needed for study admission. ⁽⁵⁾

(7) The dean decides at least 2 months before the deadline of submitting applications, the list of PhD dissertation topics applicable in the frame of admission procedure. Each topic is complemented by the title of the study programme, name and surname of supervisor including academic degrees, form of study (full-time, part-time), deadline and location of submitting applications and date of admission procedure, conditions of admission, way of verification of their fulfillment, form and thematic content of entrance examination and verification of its results. The information is published at the university website.

4 pursuant to Art. 53 Sect. 3 of the Higher Education Act

5 pursuant to Art. 57 Sect. 1 of the Higher Education Act

(8) The supplement to the application for doctoral studies is:

- a) CV,
- b) certified copies of documents on attained education and citizenship,
- c) an inventory of their published articles or a statement of the results of another professional activity, or related testimonials.

(9) Pending the completion of the admission procedure, no additional change to these facts is possible.

(10) Candidate with specific needs can include them in the request connected to his application for their evaluation leading to the determination of entrance examination form and method of its performance while considering the specific needs.

ADMISSION PROCEDURE

Article 9

Organizational Support for the Admission Procedure

(1) Preparation, organization and the process of admission procedure is provided by the university in cooperation with the faculty.

(2) The dean of the faculty decides on number of students to admit after the prior rector's and Ministry of Health of the Slovak Republic consent.

Article 10

Admission Procedure

(1) The admission procedure starts on the delivering electronic application for admission to study.

(2) The application for admission (hereinafter referred to as the application) must be submitted on an approved application form of the Slovak Medical University in Bratislava (generated by MAIS electronic system).

(3) Inseparable part of the application is the documents specified by the university including the applicant's proof of payment for the admission procedure (hereinafter referred to as a „complete application“). The submitting applicant is responsible for the accuracy, completeness and correctness of the data contained in the complete application. Foreign student's application includes a certificate of his citizenship.

(4) The university is authorized to make use of the data from the admitted applicant's application. The applicant provides the higher education institution with the intention to enrol in the study within an inevitable extent for the purpose of data entry into the registry of students and issuing the student card. Processing personal details in terms of special regulation included in the documents and application except for the data stated in § 58, sec. 3 of the Act on Higher Education can be performed by the higher education institution strictly following the relevant person's prior consent which is an inseparable part of the application.

(5) If the application is sent by means of electronic devices, the delivery date to the electronic address is only relevant. The applicant is obliged to deliver the complete application in written form too, no later than 5 calendar days. Unless the student confirms the submission of complete application in electronic form within the prescribed term, the date of the stamp on the envelope or the university post room date is regarded as submission date.

(6) It is possible to apply for more study programmes. One application can be submitted to each study program. The applicant for PhD study shall select one of the topics given on the list.

(7) If it is possible to apply for more study programmes which are organized by one faculty sec.6 shall apply in the same way.

(8) Unless the applicant submits the complete application (sec.3) at an alternative date stated by the university after obtaining his/her incomplete application, i.e. within 7 days, the application procedure is ceased and the incomplete application is considered undelivered. Cessation of admission procedure is not subject to general regulations on administrative proceedings.

/9/ The admission examination (regular part of entry exam in full- time form) is a part of the examination. Student is sent the invitation to entry exam no later than 28 days before the date of the exam, by the University. In case of PhD study the student is sent the invitation no later than 14 days before the exam and announced its thematic content by the University.

(10) The admission examination can be divided into more parts and can be taken in one or more days (physical fitness test, examination in theory). Integral part is the proof of applicant' identity before the examination.

(11) The evaluation of the written tests is anonymous, the person evaluating the test is prevented from the possibility of the identification of applicant having written a particular test.

(12) If the applicant misconducts in the examination (commits fraud or conduct which is contrary to the rules declared at the beginning of the examination) according to sec. 9-11 the dean or an employee in charge shall terminate admission examination or its part. The results of an interrupted admission examination of such an applicant are not assessed, and his/her admission examination is regarded invalid. No substitute date of admission examination is granted and his admission examination is considered to be unsuccessful.

(13) Premature termination of admission examination is not subject to the application of general regulations on administrative proceedings.

(14) Applicant asking for an alternative date of examination in written form is permitted to take one only after his reasons relevance of absence at admission examination have been judged and recognized. A good reason for permission of alternative date can be e.g. an acute illness or participation of the applicant at other entry exam at other higher education institution documented by the invitation copy.

(15) The admission examination for PhD study is conducted before the admission committee consisting of chairman and at least two other members appointed by the dean of faculty.

Article 11

Decision on the Results of Admission Procedure

- (1) The general regulation on administrative proceedings doesn't apply to decision on the results of the admission procedure.
- (2) Admission to the study based on the results of the admission procedure is decided by the dean. An applicant who does not prove fulfillment of basic requirements for admission to study at the time of verification of the fulfillment of conditions for admission may be admitted to study conditionally. This applicant is obliged to prove the fulfillment of the basic conditions for admission to study no later than on the date for enrolment. If the student no later than on the date for enrolment proves the fulfillment of the basic conditions for admission to the study, he/she is considered to be duly admitted student to the study of the chosen study programme.
- (3) The decision on the admission examination results must be received by personal delivery. The applicant whose whereabouts are not known shall be delivered by posting the decision on the official faculty board for 15 days. The last day of this period is considered the day of delivery.
- (4) If the entrance examination is taken within the study programme, then on the day of the entrance examination or on the following day at the latest, the university makes an overall result of the entrance examination available to the applicant through the academic information system.
- (5) If the entrance examination lasts several days (physical fitness exam, theoretical exam), the results are made available to the applicant on the last day of such a part of the exam.
- (6) Not later than 24 hours after the meeting of dean's admission committee, the faculty will publish a list of admitted applicants by individual study programs on its website. Strictly applicants' codes are given. The published information shall include the note: "The list is only informative, the dean's decision on the outcome of the admission procedure is crucial; it will be hand-delivered to the applicant."
- 7) In the case of the dean's decision not to admit the applicant, he/she can submit a request to review the decision on the outcome of the admission procedure within eight days of its receipt. The application shall be submitted to the dean who made the decision. Dean may grant the application if it finds that the decision was not made in accordance with the Act on Higher Education and the internal regulations of the university, otherwise forwards the request to the rector.
- (8) If it is established that the applicant was not admitted to the study due to a technical error by the faculty, dean of the faculty places the candidate in the waiting list according to the corrected number of points.
- (9) The rector shall change the decision if it has been issued contrary to the Act on Higher Education and the internal regulations of the university or the request is rejected and the

original resolution confirmed. Outcome of the review of the decision is sent to the applicant within 30 days of receipt.

Article 12

Documents on the admission procedure and the candidate's insight

(1) The university is required to deposit admission procedure documentation, documentation of enrollment in study and enrollment in the following part of the study, summary of study results, a copy of study documentation and documentation of decision-making on academic rights and duties of the student for at least 25 years from the end of the study.

(2) The applicant has the right to inspect the documentation of their admission procedure not later than 10 days from receipt of the decision by the dean. The access means that the applicant may read and take extracts from the records.

(3) Inspection of the materials can only be offered to the applicant and in designated areas of the university at the presence of persons authorized by the rector. A reasonable period must be set for inspection.

(4) If the applicant finds out that his/her test was evaluated improperly he/she notifies the person who is under sec. 3 present for the inspection.

Article 13

The admission procedure for the transfer of student from another faculty or from another university

(1) Transfer takes place in the form of entrance examination. Admission procedure is modified by § 58 of Act on Higher Education (i.e. sending a filled in application for the study at university and completing admission procedure successfully in the full time study by the end of February of a standard calendar year). Unless the faculty academic senate has authorized special admission procedure upon transfer from another university or another faculty, the conditions of the admission procedure for the respective academic year are applied (Art. 10).

(2) It is not possible to transfer from the study programme in English to the study of the same or another study programme in the Slovak language.

(3) Changes of doctoral study programmes to bachelor and master degree programs and vice versa are not possible.

Article 14

Academic Mobility

(1) To provide academic mobility the dean appoints from the university ranks teachers a faculty coordinator (usually the vice-dean) who is responsible in cooperation with the vice-rector for international relations/ university coordinator of the Erasmus program for the organization of international cooperation in the educational and scientific field, solving tasks associated with sending and receiving students and employees and provision of advisory services on academic mobilities for students and employees.

- (2) The University can accept for a part of the study, usually for one semester, a student from another higher education institution too, including a foreign university outside of the territory of the Slovak Republic without admission procedure in compliance with the requirements of the exchange program or on the basis of contract concluded between the university and the sending higher education institution.
- (3) The (visiting) exchange student admitted to study has the rights and obligations of the standard university student with respect to the conditions of the exchange program or the inter-institutional agreement.
- (4) The university shall issue an acknowledgment about his/her university student status and shall indicate the period of study duration. The student will be issued a student identity card unless it can be replaced by a similar document issued by the sending (home) university.
- (5) The university can only accept another university student who will, in terms of his/her academic mobility, continue in the study initiated at another university and after finishing his/her mobility at the university the student shall continue the study at the sending higher education institution. Student who is a non-EU country citizen is obliged to submit documents included in his/her application to provide evidence of his previous study at the sending/home university unless the receiving university decides otherwise.
- (6) If the student completes a part of study at another faculty or at another university in Slovakia or abroad on the basis of a study agreement in the framework of academic mobility, acquired credits are transferred on the basis of results record of mobility issued by the receiving higher education institution or another foreign institution in terms of the Lisbon Recognition Convention, Erasmus Charter for Higher Education and the Directive No. 4/2016 of the rector of the Slovak Medical University in Bratislava.
- (7) The completion of academic mobility at the receiving university, or eventually at another institution abroad is formally conditional by
 - a) the application for academic mobility,
 - b) contract of academic mobility,
 - c) confirmation of study results.
- (8) The academic mobility contract is concluded between the student, the sending higher education institution and the receiving higher education institution or another institution abroad before the student starts the academic mobility.
- (9) The results of the completed mobility are based on documents from the receiving higher education institution or another institution abroad (e.g. the list of completed courses and their evaluation) recognized in accordance with the mobility agreement and the conditions and rules of the program within which the academic mobility took place.

Article 15

Enrolment in Study

(1) Applicant's right to enrol in study evolves from the the announcement of the decision on admission to study under § 58, Sec. 7 of the Act on Higher Education Institutions. The date, location and method of enrolment for an admitted applicant is determined by the university or faculty informing him/her.

(2) The student status is recognized from the day of registration; from that day on he/she acquires all the rights and obligations stated in the Higher Education Act and the internal regulations of the university and faculty.

(3) Registration will be held on the dates designated by the dean. Published registration dates are binding and unchanging and shall be released by the end of May of the academic year preceding the academic year in which the study will start.

(4) The right for registration of the applicant, who has been admitted to the study conditionally, is terminated if he/she does not prove fulfillment of the basic conditions for admission on the date of registration at the latest. The Article 20 applies to the conditions for registration to the next study period.

(5) The faculty has the right to request the applicant for the information whether he/she shall enrol in the study. The applicant is obliged to give such information by the date specified by the faculty.

(6) The right of the applicant for enrolment based on the decision on admission expires if the faculty question whether he/she enrolls to the study is answered in the negative or the answer is not delivered by the appointed time.

Article 16

Study Programme, Study Subject

(1) The programme of study or curriculum is a set of subjects consisting of educational activities represented mainly by lecture, seminar, exercise, final thesis, project work, laboratory work, internship, excursion, specialized practice, state examination and their combinations as well as a set of rules designed in such a way that a successful completion of these educational activities enables the student to acquire university degree maintaining the above mentioned rules.

(2) The final thesis together with its defence form one subject which is an integral part of each study according to each study programme. The defence of final thesis belongs among the subjects of state examination.

(3) The subjects included in the study programme are divided based on their binding force of completion into:

a) compulsory – their successful completion is a prerequisite for successful completion of a part of the study or the complete study programme,

b) obligatory/compulsory optional – a successful completion of specified number of these subjects according to the student's choice is a prerequisite for successful completion of the part of study or the whole study programme in the structure given by the study programme,

c) elective – other subjects, the student has the opportunity to enrol in order to complete the studies.

(4) Subjects included in the study programme are divided according to the prerequisites required

a) prerequisite subjects - which require completion of other subjects; enrolment of such subject is determined by a successful completion of another subject (a prerequisite subject) or other subjects, unless the study regulation of the faculty modification is different,

b) without prerequisite subjects; enrolment of this subject is not determined by completion of other subject.

(5) If in agreement with the university or faculty the final thesis is written and defended in other language than the state language, an abstract and a summary in the Slovak language is a part of it.

(6) Study programme in full-time form of study is composed in the way that the number of lessons of subjects in the study programme units within one week does not exceed the given limits, except regulated professions. Full-time study programme is usually designed with no more than 6 compulsory exams per semester. This restriction doesn't apply to part-time study, individual study, study of two-study programmes simultaneously, study of obligatory optional and elective subjects and differential examinations.

(7) No changes are carried out in the study programme during the semester.

(8) Postgraduate study programme and its changes are proposed by the PhD applicant's supervisor.

(9) Student participation in all prescribed study programme units is compulsory, unless the university teacher regarding to the character of the subject decides otherwise. Making pictorial and sound recordings (photographing, video-recording, using dictaphone, recording sound by telephone) in the course of pedagogical process or making copies of teacher's presentations is not permitted unless the teacher expresses consent to the mentioned activities.

(10) If the student misses part of the compulsory study subject, an alternative task must be assigned by the university teacher in accordance with the dean's directives.

(11) The university teacher of the particular study subject can decide, regarding the character of the subject and amount of absences, on non-completion of the subject or not permitting to sit for an exam. The dean shall decide, based on student's written request, about the further procedure.

(12) Completion of a study programme within the relevant field of study resulting in university education required as a part of professional competence to perform the medical profession, is carried out in accordance with the Slovak Republic government regulation No.

296/2010 Coll. on the competence to perform medical profession and on the form of further education for healthcare professionals in the specialized training courses system and certified professional work activities.

(13) An integral subject teaching part lasting one semester is referred to as "subject". If the subject is divided in the study programme for more "subjects", the subjects are indicated by the consecutive serial number (subject 1, subject 2, etc.).

(14) Each subject is identified by its code and name and is designed as a one-semester subject. Basic data on the nature of the subject are set out in the Information Sheet of the Subject.⁶

(15) The study programme of PhD study consists of the study part which ends with dissertation examination of the scientific part and the defense of the dissertation work.

Article 17 **Schedule of Studies in Academic Year**

(1) The academic year begins on September 1 of the current year and ends on August 31 of the following year. The academic year is divided into the winter semester, the summer semester and a period of holiday.

(2) The schedule of studies for the following academic year is planned by the dean; the studies schedule for the entire academic community is obligatory.

(3) Each semester consists of at least 14 weeks and 16 weeks of instruction at the most followed by a minimum 4-week examination period. If a continuous clinical practice follows the instruction weeks of the semester, minimum 4-week exam period starts after the end of this continuous clinical practice. In the last year of study within the summer semester, the dean may adjust the number of instruction weeks differently.

CREDIT SYSTEM OF STUDY

Article 18 **The University Credit System Principles**

(1) Organization of the study programmes and study forms is based on the credit system.

(2) Each study subject has corresponding credit points in the study programme which the student gains after a successful completion of the subject. Credits are numeric values assigned to the subjects expressing the amount of work needed to acquire the prescribed learning outcomes.

(3) Conditions for the enrolment to the following study period are set by the Directive of the Rector No. 3/2013.

⁶ Decree of the Ministry of Education of the Slovak republic No. 614/2002 Coll. on the credit system of study

- (4) The student can gain the credit points for the subject only once within the course of studies.
- (5) Additional control phases of the study can be stated after each semester in the study programme. Prerequisite for the study continuation in the summer semester of the relevant academic year is obtaining minimum 20 credits in the full time study and minimum 12 credits in part time study. Otherwise the student is excluded from the study after the end of the examination period for non-fulfilment of requirements pursuant to art. 28, Sec.1, letter c).
- (6) Unless the student finishes his/her studies until the deadline determined by § 65, Sec. (2) of the Act on Higher Education he/she ceases to be the university student by the end of the academic year in which he/she should finish his or her studies.

Article 19 Credit Accumulation

The credit points gained by the student for successful completing the subjects during the time he/she was enrolled in one study programme are added up. Credits gained are added up:

- a) within the study programme in case of their orderly full completion,
- b) if the student carries out a part of the studies at a different faculty of the university,
- c) if the student carries out a part of the studies at a different university in Slovakia or abroad on the basis of a Study Agreement on the credit transfer formalities arrangement according to the Article 20.

Article 20 Enrolment and Subject Completion

- (1) Through enrolment (the Directive No. 3/2013) the student compiles his/her part of the study duties he/she wants to complete in the following study period in accordance with the study programme for the next study period to which the enrolment applies (semester or academic year).
- (2) The student is obliged to enrol the subjects in such a way that the total credits number is sufficient for the period given to fulfill the conditions for continuing in the study.
- (3) The conditions for a subject re-enrolment are given in the Directive of the Rector No. 6/2013. The student can re-enrol in the next year maximum two subjects. This possibility does not apply to the students of finishing years.
- 4) The continuous control of the study in which the possibility of student progression to the next academic year is assessed, is the part of the enrolment.
- (5) If the student does not enrol in the following period of the study or does not come after

discontinuation to re-enrolment, the study department of the faculty requests him/her in written form to come for enrolment within ten working days after receiving the request. If the student after the delivery of the request does not come for enrolment, neither asks for an extension of the period for compelling reasons, his/her study is considered abandoned.

(6) A recommended study plan is given by the faculty for each study programme. Study plan is composed so that after completion the student fulfills the conditions necessary for a successful completion of his/her studies within a standard length of studies, corresponding to the study program.

(7) A student may re-enrol in the next period/year of the study no more than two subjects except for the subjects of practical instruction. When re-enrolled, the student has the right for one regular date and one resit date. The student can re-enrol with the same subject just once. Resit date of the re-enrolled subject will be held before a two-member committee.

(8) A student may re-enrol for the study of a compulsory subject, except for unsuccessfully completed subjects in the finishing year. After a second unsuccessful attempt to complete a compulsory subject, the student is expelled from the study. 7 The article relates to the doctoral study programme adequately.

(9) A student can re-enrol in a compulsory optional subject, passed without success, except for unsuccessfully completed compulsory optional subjects in the finishing year or instead of this subject he/she can enrol another compulsory optional subject. After the second unsuccessful passing of selected compulsory optional subject the student is expelled from the study. 8

(10) In the course of study, the student can re-enrol in an elective subject having completed it unsuccessfully except for unsuccessfully completed elective subjects in the finishing year or they can instead enrol in a different elective subject or a compulsory optional subject out of until then incompleting compulsory optional subjects. If the student has reached a sufficient number of credits he/she does not have to enrol in an elective subject. If the student has not reached a sufficient number of credits after the second failure in passing the selected elective subject, he/she is expelled from the study. 9

(11) The student must complete re-enrolled subjects not later than on 15 October of the current academic year. In the case the student fails to pass re-enrolled subjects he/she is expelled from the study in accordance with the Law No. 131/2002 Coll. on Higher Education Institutions and on Changes and Supplements to Some Laws, as amended.

7 § 66, Sec. 1, point c) of the Law No. 131/2002 Coll. on Higher Education Institutions and on Changes and Supplements to Some Laws, as amended.

8 § 66, Sec. 1, point c) of the Law No. 131/2002 Coll. on Higher Education Institutions and on Changes and Supplements to Some Laws, as amended.

9 § 66, Sec. 1, point c) of the Law No. 131/2002 Coll. on Higher Education Institutions and on Changes and Supplements to Some Laws, as amended.

Article 21

Study Results Evaluation

(1) Evaluation of study results of a student (Directive of the Rector No. 4/2013) within the subject is carried out particularly by the following methods:

- a) ongoing control of the study achievements during the instruction period of the given study period (control questions, written tests, assignment tasks, semester papers, seminar papers, practical performance and the like),
- b) examination for the given study period,
- c) keeping attendance records of compulsory forms of learning.

(2) The Course information sheet on each subject is published in Slovak and English language on faculty website.

(3) Subject study may be finished by

- a) a subject exam,
- b) successful completion of the subject and gaining the required number of credits due.

(4) Other criteria for evaluation of a successful subject completion and gaining the required number of credits, according to Sec. 3, letter b), are given by the study regulation of the faculty.

(5) The subject exam is usually held during the semester exam period in which the attendance of the subject was completed, no later than by the end of the corresponding academic year.

During the exam period, the student may enrol for a maximum of two exams per day.

At the Faculty of Medicine, the student may enrol for one exam per day during the exam period.

(6) The university teacher/tutor, in exceptional cases the university teacher authorized by the Head of the Pedagogic Department, enters assessment into the Academic Information System of SMU (MAIS system). The tutor/authorized university teacher is obliged to submit the printed and signed report on the final assessment of the subject (exam) or report on the continuous/ongoing assessment of the subject to the study department no later than 10 days after the end of the exam period.

(7) At the beginning of the semester the university teacher is obliged to announce the particular way of control of subject study, including the dates (deadlines) and their ways of evaluation.

Conditions for evaluation and completion of the subject are reflected in the information sheet of the subject/Course Information Sheet. The Information sheet states the evaluation form and the conditions for obtaining individual classification stages of evaluation (Art. 21, Sec. 9, 10)

(8) The exam is classified only by the examiner or the examining board appointed by the dean.

(9) To evaluate the study results, the university applies the grading scale consisting of 6 grades:

- a) A - excellent (outstanding results) (numeric value 1)
- b) B - very good (above average results) (1.5)
- c) C - good (average results) (2)

- d) D- satisfactory (acceptable results) (2.5)
- e) E - sufficient (results meet minimum criteria) (3)
- f) Fx – fail (results do not meet the minimum criteria) (4) 10

(10) The student gains credit points for the subject if he/she got evaluation grades from A to E. The faculty shall, in some chosen subjects, decide on not assessing the subjects by grades and different criteria shall be stated for their successful completion to gain the credits.

(11) For assessment of overall student's results, Weighed Average of Study Results (WASR) is used. WASR due to appropriate academic year/semester is established as follows: final mark (numeric value in Section 9) reached in the subject is multiplied by a credit evaluation pertaining to this subject. The values acquired are added up. The total is divided by the total of credit points for respective period, the result equals WASR. Also those subjects are included in WASR which were evaluated by Fx mark (4) or which a student has not passed. The subjects not assessed by grades are not included in the average (WASR).

(12) The dates of examinations are posted no later than two weeks before the beginning of the examination period in reasonable quantity and time distribution. The dates of examinations must be listed in the Academic Information System of SMU (MAIS). The student shall register in the assigned dates according to the university teacher instructions.

(13) A student who failed the examination has the right for two re-takes of examination.

(14) Re-takes of examination dates are posted by the examiner in the examination period of the corresponding semester.

(15) When re-enrolling in a subject a student has a right to take only one regular examination and one re-take of examination. The student can take a subject exam only with a prior consent of the dean. (The Directive of the Dean No. 6/2013)

(16) In the case of a repeated enrolment in a subject, a two-member examination commission are appointed by the dean.

(17) Study results evaluation of the subject must be done by means of electronic devices within 5 days after the examination. Details on study results evaluation of the subject by means of electronic devices are governed by the Faculty Study Regulation.

(18) Examinations are held in the following periods: in the case of a non-block instruction (teaching is not organized in individual blocks) only in the examination period. In the block instruction, the exams are held after the end of the instruction or during the examination period.

(19) Testing of the block subject is held in days that are specified in the timetable of the subject. If the examination is not carried out by the deadline set in the timetable, the exam may take place only in the regular examination period. If the student, for any reason, did not attend the exam within the specified period, he/she can attend the exam only in the regular examination period.

(20) Preparation for passing examination after block teaching is not a reason to justify the absence in compulsory education.

(21) If the relevant subject held practical exercises, seminars or internships, their completion is a condition for granting the evaluation and holding the examination. Pedagogical department must not test the student who did not attend lessons.

(22) Students can be tested after submitting the ISIC card (student card).

Article 22

Recognition of completed subjects

(1) A student who studied at the university and was re-admitted to the study, may apply in writing to the dean on the recognition of the study subjects of which successful completion has not expired more than three years in bachelor study programmes in full time study and more than four years in bachelor study programmes in part time study, more than two years in master study programmes in full time study and more than three years in master study programmes in part time study and more than five years in doctoral study programmes.

(2) Passed subjects can be recognized and the credits and marks can be transferred if they are part of the prescribed curriculum as compulsory and compulsory optional subjects and they were classified with A to E or in equivalent manner.

In the master study, credits awarded for successful completion of the subject in the bachelor's study cannot be transferred.

Nor can be transferred credits for successful completion of the subject in the study, which has already been duly completed and awarded with the academic title.

(3) The approval of subjects is decided by the dean on the basis of applicable directives and the guarantor's statement on the relevant subject.

(4) The application for the recognition of subjects for the whole preceding period of study shall be submitted to the dean of the faculty just once, until August 1st of current calendar year. The application is required to be attached with the study results transcript record and the syllabus of the subject the credits and marks are received from confirmed with the official university stamp he/she studied previously.

(5) The dean of the faculty shall decide on the recognition of subjects for the whole period of previous study until the beginning of academic year at the latest.

FINAL STATE EXAMINATIONS AND DOCTORAL EXAMINATIONS

Article 23

Principles of Holding Final State Examinations and Rigorous Examinations

(1) The faculty holds the following exams in relevant study fields

- a) final state examination in bachelor, master and doctoral study programmes. Practical examination (if it is required by the study programme), oral or written examination are components of final state examination,
- b) doctoral (rigorous) examinations and defense of doctoral (rigorous) theses,
- c) dissertation examinations and defense of dissertation thesis in PhD study programme. Details on dissertation examination and defense of dissertation thesis are in compliance with internal provision of the university.

(2) Final state examination is held before examination commission. The course of final state examination and announcement of state examination results are open to public to attend. The decision on final state examination results is conducted on closed session of the commission. The same conditions and procedure apply to doctoral/rigorous examinations. Students must submit an application for state exam in the academic year to study department of the faculty in bachelor and master study programmes by the end of April, in the doctoral study programme until enrolment in the 6th year at the latest after completion of the prescribed study requirements (Directive of the Rector No. 5/2013).

(3) The state examination may be conducted after fulfillment of student obligations stipulated by the study programme:

- a) successfully complete all required compulsory subjects (except state examination),
- b) successful completion of compulsory optional courses in composition determined by the study programme,
- c) submitting the final work,
- d) settling all financial obligations towards the faculty and university - tuition related fees.

(4) The dates of the state examination are determined by the dean in accordance with the schedule of study.

(5) Strictly university teacher in the positions of professor and associate professor and other experts approved by the Scientific Board have the right to examine at final state and doctoral/rigorous examinations; in case of bachelor study programme, university teachers in the position of senior assistant with the 3rd degree education.

(6) Members of the State Examination Commission entitled to examine pursuant to section 5 are appointed by the dean for study programme conducted at the faculty or by the rector if conducted by the university. The members of commission for final state examination are also significant specialists in relevant field from other universities, from juridical entities conducting research in the area of Slovak Republic or other experts. At least two members of the commission shall be university teachers in the positions of professor and associate professor; in case of bachelor study programme, at least one university teacher in the position of professor or associate professor.

(7) Members of the commission for doctoral/rigorous examination entitled to examine pursuant to section 5, are appointed by the dean for study programmes conducted by the faculty and by the rector for study programmes conducted elsewhere.

(8) The commission for final state examination is composed of at least four members and is governed by the Act on Higher Education.

(9) Resit dates of state exams and thesis defense are determined by the dean only after realization of all regular dates scheduled for the current academic year as follows:

a) the first resit date is determined by the dean so that in the doctoral study the interval between the last regular date of the state examination in June and the first resit date was 14 days at least,

b) the first resit date is determined by the dean so that in the bachelor and master study interval between the regular date of the state examination and the first resit date was at least 14 days in case of unsuccessfully completed in theoretical and practical part of the exam,

c) the first resit date of the state examination if the student failed to defend the final thesis is appointed by the dean not earlier than in the following academic year in accordance with the effective state exams schedule.

d) the second resit date is determined by the dean in accordance with the effective schedule of state examinations.

Article 24

Final Thesis and Defense of Final Thesis

(1) Final thesis in the study is

a) bachelor thesis according to the bachelor study programme,

b) diploma thesis according to the master study programme or doctoral study programme,

c) dissertation thesis according to the PhD study program.

(2) Method of elaboration of the final thesis as to the format and content is specified by internal regulations of the university (Directive of the Rector on Requirements of Final and Qualifying Works).

(3) The supervisor enters into the system MAIS the topic of the final thesis and instructions for its preparation. The student will sign up for the topic of the final thesis through the MAIS system. The student will elaborate the final work under the guidance of a supervisor. The supervisor will elaborate a written evaluation of the final thesis (supervisor review), which includes an evaluation of a final thesis on a scale from A to FX.

(4) The opponent evaluates the thesis (in PhD studies opponents). The opponent will draw up a written opinion of the final thesis (opponent review report), which includes an evaluation of a final thesis on a scale of A-FX.

(5) The examination commission will carry out the defense of the final thesis of a student upon obtaining the information on verification of the degree of originality from Central register of final, doctoral/rigorous and habilitation theses. The access to the defence of final thesis is conditioned, except for the cases according to § 63 Sec. 11 of Act on Higher Education, by student's consent to publishing and accessibility of the final thesis to the public

according to § 63 Sec. 9 for the period of deposition according to § 63 Sec. 7 without a reward claim possibility.

(6) The student who elaborated the final thesis has the right to familiarize themselves with opinions on the thesis (with those of supervisor and opponent's) three working days before the defense at the latest (through the MAIS system).

(7) The final thesis and defense of the final thesis belongs to the state examinations.

(8) The result of the defense of the thesis is assessed within the grading scale from A to FX.

(9) If the supervisor of the final thesis or the opponent are not members of the commission, they may be invited to the defense of the thesis and have the right to be heard in the evaluation.

(10) The student has the right to participate in the defense of final thesis also in the case that the supervisor or opponent's evaluation is FX. The presence of the supervisor and opponent at the defense of the final thesis which is assessed with the degree FX is generally mandatory (Directive of the Rector No. 5/2013). The student has no right to participate in the defence of the final thesis in the case the evaluation in supervisor and opponent's opinion is FX.

(11) The final thesis can be written in Slovak or Czech, in case the dean agrees, also in another language, usually English. In the case the work is written in foreign language it must contain a summary in the Slovak language in the range of 10% of the entire work.

Article 25

Evaluation of Final State Examination and Doctoral/Rigorous Examination

(1) The result of final state examination in the 1st, 2nd, 3rd degree and the result of the doctoral/rigorous examination are evaluated by the classification scale of the credit system. If the final state examination has several parts, each part is rated/ evaluated separately. The final thesis together with its defence makes one subject. The final thesis defence belongs to state examinations. If one part of the final state examination is evaluated by failing grade "FX-unacceptable", the overall result rating of final state examination is "failed".

(2) The student is admitted to defend final thesis unless verification of the degree of originality of final thesis has been provided by the Central register of final, doctoral/rigorous and habilitation theses. 11

(3) The required degree of originality of final thesis based on the information from Central register of final, doctoral/rigorous and habilitation theses verification is evaluated by the examination commission.

(4) A student is admitted to defend the final thesis only after successful completion of practical part of the final state examination, if it forms its part. The student is admitted to pass theoretical part of the state examination after successful defense of the final thesis. The student with “FX-failed“ result of defense of the final thesis may complete theoretical part of the final state examination after successful defense of the final thesis on an alternative date set by the dean.

(5) If the results of state final examination are classified by a grade ”failed”, the student is permitted to repeat final state examination from the parts rated by the grade “FX- unacceptable”.

(6) The state examination or subject of the state examination can be repeated not more than twice up to the date, which results from Art. 28, Sec. 1, Point b) (exceeding the standard length of study by more than two years).

7) In the academic year in which the student wants to take the state examination, the student is obliged to enrol in the study by 15 February (current calendar year) and submit an application for the state exam to the study department of the faculty. For an extended standard length of study and following re-sitting the state exam, the student is obliged to pay a fee according to the Directive of the Rector No. 4/2019.

If the student has interrupted his/her study several times, the total length of interruption must not cumulatively exceed two years, except for interruptions due to parental leave.

(8) The overall evaluation of the results of the state examination is specified by the commission for state examinations in accordance with the decree on credit system of the study according to the the table (according to the line with the best evaluations, which correspond to the partial results of the final exam):

Thesis defence	State exam parts	Overall evaluation of state exam
a) A	A, max. one part B	A
b) A or B	A or B, max. one part C	B
c) A, B or C	A,B, or C, max. one part D	C
d) A,B,C or D	A,B,C or D, max. one part E	D
e) A,B,C,D or E	A,B,C,D or E	E
f) FX from thesis defence or a part of state exam	FX= failed	unacceptable

9) The overall result of successfully completed study is evaluated as:

- a) passed with honors,
- b) passed.

(10) The student is evaluated with the grade of "passed with honors" if the WASR for the entire study is not higher than 1.20 and if he/she reached the overall result of the state examination "A". In other cases, the student is evaluated with "passed".

(11) A student who has failed the state exam by the end of the academic year in which the study was supposed to be completed is obliged to ask the dean for interruption of the study until August 31 of the current academic year.

CHANGES IN THE STUDY

Article 26 Interruption of Study

(1) The dean shall allow or may allow interruption of the study upon the student's request. The dean decides by appointing the date of the beginning and end of interruption of the study pursuant to the sections 2-5 up to 30 days since the delivery of the request or announcement pursuant to section 2. The decision on interruption of study is delivered to student's hands by recorded letter.

(2) The study shall be interrupted if the study subject is a part of the study programme within which such work is in accordance with the special regulation 12 forbidden to pregnant women to perform or when such work endangers pregnancy according to medical opinion unless the regulations state otherwise. The student is obliged to announce pregnancy to the dean in written form without delay.

(3) During the study the student is permitted to ask for interruption of the study for no more than 2 years.

(4) The students looking after at least 1 child can ask for interruption of the study for no more than 3 years during the whole study.

(5) In relation to the delivery and subsequent care for a newborn, the student may ask for interruption of the study for 34 weeks, if she delivers one child or for 43 weeks if she delivers twins or more children. She shall do so at the beginning of the 6th week prior to the expected date of delivery appointed by the physician.

(6) The dean is obliged to accept the request for interruption of the study pursuant to the sections 4 and 5.

(7) The student is permitted to interrupt the study by the end of the first semester at the earliest. This is not applied if the student submits written certification of the attending doctor about his/her serious health problems.

(8) During interrupting the study the student loses rights and obligations of a university student.

(9) Interruption in doctoral study in a student, who applied for the final doctoral/dissertation thesis announced by external educational institution, shall be approved pursuant to sections 3 - 7 by the dean after being approved by a statutory representative of the external educational institution.

10) In case a student interrupted the study for duration of the teaching part of the semester, enrolment in subjects after the interruption is not considered as re-enrolment in the subject.

(11) In case a student interrupted the study in a non-teaching part of the academic year, and has fulfilled conditions for the next part of the study, all the credits and the evaluation obtained by the date of application for interruption are recorded. Study obligations for which a student obtained the grade FX to the date of application for interruption, or he/she did not obtain any evaluation, are deemed to be re-enrolled.

(12) A student who submitted an application for interruption of study in the non-teaching part of the academic year, and did not fulfill conditions for advancement to the next part of the study (lack of more than two subjects successfully completed), cannot interrupt his/her studies.

Article 27 **Duly Completion of Study**

The study is duly completed upon completing the study in accordance with a particular study programme. The day of study completion is the day when the last criterion required for duly completion of a particular study programme is met.

Article 28 **Other Ways of Completion of Study**

(1) The study can be completed by

- a) abandoning the study,
- b) by not completing the study on the appointed date (study by the study programme must not exceed the standard length of more than two years) 13,
- c) excluding a student from studies for not satisfying the requirements resulting from the study programme and study regulations of the university
- d) excluding from the study due to violating legal rules or internal provisions of the university or faculty or public order,
- e) cancelling the study programme and not accepting the offer of the university to continue in the study of other study programme,
- f) student's death.

(2) The day of completion of study is

- a) in case of abandoning the study, the day of delivering the written announcement of the student about abandoning the studies to the university,
- b) in not completing the study in the required date, the end of the academic year in which the student had to finish his/her studies,
- c) in excluding/expelling from the study for not meeting the required criteria of the study programme and study regulations of the university and in excluding from the study due to violation of legal rules or internal provisions of the university or faculty or public order, the day when the decision on excluding from the study shall be effective,

- d) in cancellation of study programme and not accepting the offer of the university to continue in the study of other study programme, the day when the university announced the study programme cancellation.

Article 29 Abandoning Study

- (1) The student, who intends to abandon the study, shall announce this fact in writing to the dean.
- (2) If the student does not enrol to the next period of study or does not appear to the re-enrolment, the university shall call on the student to appear for enrolment within the term of ten working days since the delivery of the call.
- (3) If the student does not enrol within the appointed time since the delivery of the call and does not apply for prolonging of this period on health reasons that disable him/her to enrol in the next period of the study, then the day on which the student should have enrolled in the next period of the study or in which he/she shall have re-enrolled is considered the day on which the student abandoned the study. The information on abandoning the study will be filled in the student's personal study record kept by the university.
- (4) The student who abandoned the study will be provided with the record of successfully completed subjects upon his /her application by the dean. Attached is the statement on student's incompleteness of the study.

Article 30 Excluding from Study

- (1) Due to not satisfying the requirements ensuing from the study programme, the dean may exclude/expel the student from the study for not meeting the requirements for the next period of study. The faculty is obliged to inform the student on initiation of exclusion proceedings from the study for not meeting requirements ensuing from the study programme by August 25 of current calendar year at the latest. The student can express the opinion about the facts stated in the announcement on initiation the procedure related to expelling from study in writing to the address of the dean of the faculty within 5 working days from the announcement delivery.
- (2) The dean of the faculty does not make a decision on expelling from study if the student within the established term states in his/her position toward the announcement on the initiation the procedure related to expelling from study claims and evidence proving acts of SMU (its employees, teachers, examiners and the likes) which could have a direct effect on the origin of reasons leading to expelling the student from the study.
- (3) The faculty through the study department issues a certificate on successfully passed examinations to the requesting student who was expelled from the study due to the failure in meeting requirements ensuing from the study programme.

(4) The dean can expell the student conditionally or expell the student from study at a proposal of the disciplinary commission for students in accordance with the Disciplinary order of university or faculty for students.

Article 31 Individual Study Plan

- (1) Individual study plan may be permitted (section 5), or is permitted (section 6) upon written application of the student in maintaining the contents and scope of study subjects except for students of regulated professions. The restriction shall not apply to cases referred to in item No. 6.
- (2) The dean determines the date of beginning and the date of termination/end of the individual study plan within 10 days from the delivery of application. The resolution on individual study plan is sent by a registered letter.
- (3) Individual study plan is a special organization of study from the aspect of the examination schedule in maintaining the scope of study as stated by the curriculum.
- (4) The applications for individual study plan are sent 3 weeks prior to the beginning of the next study period.
- (5) Individual study plan may be permitted to the students due to serious health, family or other reasons.
- (6) Individual study plan for two academic years may be permitted to a female student (also in regulated professions), if the study subject is a part of the study programme within which such work is forbidden to pregnant women to perform in accordance with the special regulation 14 or when such work endangers pregnancy according to medical opinion. The student is obliged to announce pregnancy to the dean in written form without delay. Individual study plan according to Art. 31, Sec. 6 is considered to be an overdue length of study.
- (7) The third degree study is carried out according to the individual study plan.

DOCUMENTS ON STUDY AND DOCUMENTS ON COMPLETING STUDY

Article 32 Documents on Study

- (1) Documents on study are
 - a) student's identity card,
 - b) record book (transcript) of study results,
 - c) the record of clinical practice of the student of the study programme in the medical study field that he conducted during supervised clinical practice.
- (2) The use of documents of study is governed by the paragraph 67 of the Act on Higher Education.
- (3) The structure of data and design of the student's identity card are in compliance with the methodological directive of the Ministry of Education, Science and Sport of the Slovak Republic. 15
- (4) The university uses the MAIS system (Modular Academic Information System). The university teacher is obliged to post the dates of examination in particular subjects and record the final assessments of examinations and continuous/ongoing assessments. The students are obliged to sign up for examinations. Failure to comply with these obligations is considered to be a student's offence against discipline and internal provisions of the faculty and university and violation of work discipline on the part of pedagogue.
- (5) The university issues the record extract of study results also in English upon the student's special request.

Article 33 Documents on Completion of Study

- (1) Documents on study completion within study programme in the study field are
 - a) university diploma,
 - b) certificate on final state examination,
 - c) diploma supplement.
- (2) Appropriateness of documents on completion of study and the way of conferring them upon the graduate are governed by the paragraph 68 of the Act on Higher Education.
- (3) Documents on completion of study are public papers.

AWARDING OF STUDENTS

Article 34

Academic Recognition, Rector's Recognition Award and Dean's Recognition Award

- (1) The rector of the university can award Academic Recognition or Rector's Award to students
 - a) with outstanding results (passed with honor),
 - b) who have successfully joined the research and scientific activities,
 - c) represent university in an excellent way both at home and abroad,
 - d) carried out exemplary performance or showed exceptional civil attitude,
 - e) elaborated diploma thesis on a high professional level.
- (2) The dean may award Academic Recognition and Dean's Award to the student for outstanding fulfillment of study obligations during the study and to the student with excellent results in the study programme provided by the faculty.
- (3) Along with the award the student can be given financial reward, as well. The details on rewarding are regulated by the internal directive of the university.
- (4) The proposal to Rector's Award and Dean's Award are submitted to the dean by the chairperson of the Committee for final state examination.
- (5) Granting Dean's Academic Recognition to the graduate is confirmed by the certificate signed by the dean.
- (6) The dean confers upon the graduate the Dean's Award during graduation ceremony.

Article 35

Students' Offences against Discipline and Internal Provision of the University and Faculty

- (1) Students' offences against discipline and internal provisions of the university and faculty are solved by the Disciplinary Committee of the University and Disciplinary Committee of the Faculty, if the student is enrolled in the study programme of the faculty.
- (2) Disciplinary action may be imposed on the student who offends against discipline and internal provisions of the university and faculty.
- (3) The activities of disciplinary committees and disciplinary procedure are in compliance with the university and faculty Disciplinary Rules for students.

Article 36
The student's rights and obligations

The students' rights and obligations are governed by the Statute of the Slovak Medical University in Bratislava.

Article 37
Repealing Provision

The Study Regulations of Slovak Medical University in Bratislava are repealed as of April 16, 2015.

Article 38
Validity and Efficacy

- (1) The Study Regulations of SMU were approved by the Academic Senate of the Slovak Medical University in Bratislava on October 10, 2019.
- (2) The Study Regulations of SMU enter into force as of the date of registration by the Ministry of Health of the Slovak Republic and is effective on the date of the entry into force of the decision on its registration date by the Ministry of Health of SR.

In Bratislava, October 10, 2019

Prof. Ivan Rybár, MD, PhD.
SMU Academic Senate Chair

Prof. Peter Šimko, MD, PhD.
Rector of the Slovak Medical University in Bratislava

STUDENT DISCIPLINARY CODE (STANDARDS OF CONDUCT)

SLOVAK MEDICAL UNIVERSITY

Issued in accordance with § 9 Sec. 1, point j) of the Law 131/2002 Coll. on Higher Education and on Changes and Supplements to Some Laws. The document was approved by Academic Senate SMU, in Bratislava on November 10th, 2011.

Part 1

Preamble

Student Code of conduct of SMU, Bratislava in accordance to the Law 131/2002 Coll. on Higher Education and on Changes and Supplements to Some Laws, regulates the standards of the University Disciplinary rules:

- a) Scope of the Disciplinary Committee Activities
- b) Compliance issues and concerns
- c) Operation and management of disciplinary measures and proceedings

Part 2

The University Discipline Committee

(1) The University standing Discipline Committee oversees the complaints, develops a process to solicit, evaluate and respond to the problem of the students enrolled at any of the University programs. It precedes its outcomes and intended proceedings for evaluation and approval to the Rector⁶ of SMU.

(2) The Discipline Committee has six members. It consists of three faculty and three student representatives. The Committee Chair is a nonvoting member represented by Pro Rector of the University, other members are appointed by Academic Senate and authorized by the Rector of SMU⁷.

(3) Members remain on the committee until

- a) The end of their term
- b) Resignation (written)
- c) Removal from office
- d) Their replacement (by a new member appointed by the Rector of SMU and authorized by Academic Senate)

(4) The committee is appointed for a term of 4 years. The senate may reappoint a member of the committee for more than one consecutive term.

(5) The Discipline committee policies and procedures handling complaints of misconduct shall comply with the University guidelines⁸, developed by the Rector of SMU and approved by Academic Senate⁹.

(6) The Office of student affairs/Student services provides administrative and technical support to the Committee procedures. Chair of the Office participates in all internal and external audits with no voting rights.

⁶ § 13 Sec. 1 Law on Higher Education

⁷ § 13 Sec. 2 Law on Higher Education

⁸ § 13 Sec. 3 Law on Higher Education

⁹ § 9 Sec. 1, Point b) Law on Higher Education

Part 3

The School/Faculty Discipline Committee

- (1) The Discipline committee of the individual School/Faculty examines misconduct of the students enrolled in its programs. It constructs a broad plan of actions, which are proposed and approved by the School/Faculty Dean.
- (2) Members including the Chair of the committee are faculty members of the specific School/Faculty. They are appointed by Academic Senate of the University and authorized by the School/Faculty Dean. The Committee consists of minimum of four members, two students and two faculty representatives¹⁰. Appointed Vice-Dean for education of the School/Faculty normally takes the position of the Committee Chair.
- (3) The University's Schools/Faculties adopt and administer the University Code of conduct unless in accordance with Law they have developed their own Code¹¹, which must follow principles of the University guidelines.
- (4) The Schools/Faculties' Disciplinary Committee policies and procedures handling violations of the Code of conduct comply with the University Rules and Regulations except when, according to Law¹², they have developed their own Rules of Procedures.

Part 4

Violation of Code of Conduct and University's Disciplinary process/sanctions

- (1) Violation of the disciplinary Code is committed by violating the Law (Federal and Local), internal University Rules or Public Policy¹³.
- (2) Violations of disciplinary regulations include:
 - a) Violation of regulations, and policies of the University and its bodies.
 - b) Disrespect or harm to any member of Academia or the University employee.
 - c) Damage to the good name and reputation of the University and/or its bodies.
 - d) Academic dishonesty, forgery and/or fraud in teaching, learning, research or other academic activities.
 - e) Offensive behavior within the University, the University owned specialized facilities, Clinics and other teaching workplaces.
 - f) Violent behavior, including, but not limited to, physical abuse, sexual assault, and hazing of the student(s), faculty or the University visitor(s).
 - g) Theft of and/or damage to property of the University, or property the University is renting, or property of a member of the University community (student(s), faculty, staff, visitor(s) or others) on or off campus.
 - h) Conduct/incident violating the Law
 - i) Violations of the policies for use of the University-owned computers or networks.
 - j) Accepting and/or living at dormitories without a prior approval of the Director of University Student Housing.
- (3) Disciplinary sanctions:
 - a) Disciplinary warning
 - b) Suspension
 - c) Expulsion
- (4) Disciplinary sanctions listed in section (3a) are feasible only if the violation of the disciplinary Code was not illegal and/or was non-intentional.
- (5) When the sanctions listed in section (3b) are imposed, a specified period of time is given

¹⁰ § 31 Sec. 2, Law on Higher Education

¹¹ § 33 Sec. 1, Point d), Law on Higher Education

¹² § 33 Sec. 1, Point e), Law on Higher Education

¹³ § 72 Sec. 1, Law on Higher Education

after which the suspension is reinstated, given all the requirements of the disciplinary proceedings are fulfilled. The suspension time period depends on the severity of the Code violation. The time period of the academic suspension is minimum of 6 months and maximum of 2 years from the date the penalties take action. In order the suspension to be reinstated, the student has to be free of any additional violations. In case the student continues in misconduct (3c) sanctions apply.

(6) The University will take measures for permanent expulsion listed in section (3c) for:

a) An intentional extremely serious misconduct

b) Frequent misconduct

c) If the student was charged or is convicted of a Criminal Act

(7) The sanctions described above may be enhanced or modified, depending on the severity of the disciplinary violation, the circumstances under which the rules have been violated, the degree of fault and the student's academic performance.

(8) The Code of conduct violations older than one calendar year are disregarded.

Part 5

Disciplinary proceedings

(1) The disciplinary hearing is not a public hearing. It is an act where the student charged with violation meet with the Disciplinary Committee. Only the accused student and the Disciplinary Committee members may be present. In cases where a student charged does not appear and does not provide justifiable reason for non-appearance, the hearing will take place as scheduled and a decision will be made in his absence¹⁴. The Chair of the Committee may invite other people in question to attend the hearing.

(2) The accused student has right to defend himself, take stand to all the accusations against him, and access the evidence and all the records from the Committee proceedings.

(3) The Chair proposes the Disciplinary Committee's plan of action to the University Rector for the University matters, or to the specific School/Faculty Dean in which the student is enrolled. Depending on the level of implication, either the Rector or the Dean makes the final decision.

(4) The Rector or the Dean authorizes the disciplinary sanctions stated in Part 4 section (3) for the student's activities that violated the Code, usually no later than 2 weeks after the date he received the proposal from the Disciplinary Committee Chair.

(5) Rector's and Dean's final decision cannot imply more severe disciplinary sanctions than those that are proposed to them by the University or the School/Faculty standing Disciplinary Committee.

(6) Rector or the University Deans may modify or dismiss the sanctions proposed by the Disciplinary Committee, especially if the violations of the Code of conduct had no consequences or there is a chance the student accused of misconduct will recover and improve his/her actions following the disciplinary hearing.

(7) Student accused of the Code violation will be notified about the final decision and the disciplinary sanctions in writing. The decision should include justification of the sanctions and information for how the student can Appeal against the decision. The decision should be sent via certified mail.

(8) Students, who complete their disciplinary requirements will have their Student Code charges nulled and the incident will not be recorded in the behavioral conduct record of the student, provided the student performs well academically and commits no additional violations within a twelve month period.

¹⁴ § 72 Sec. 5, Law on Higher Education

Part 6

Appeals

- (1) All the disciplinary decisions may be Appealed to the Rector or designated Dean of the School/Faculty in which the student is enrolled. Such Appeals must be filed in writing and within 8 days of receipt of the notice. The Appeal should be sent to the academic body, which issued the original notice. Filing for an Appeal postpones the disciplinary decision until a new decision is made.
- (2) Dean of the University School/Faculty at which the student is enrolled, and who had issued the decision initially may modify or dismiss the sanctions referring to the primary disciplinary hearing. In case the Dean is not in support of the Appeal, he directs this Appeal to the Rector of the University.
- (3) Rector reinvestigates and reevaluates the primary decision and makes the final statement. The final statement must be issued within 30 days from the date of filing the Appeal.
- (4) The statement of the University Rector is final.
- (5) The disciplinary action is documented in the University or the School/Faculty behavioral conduct record of the student.

Part 7

Conclusions

- (1) Student Housing Code regulates the housing rules. Any violations within are referred to the Student Housing Authorities.
- (2) This Code of Conduct replaces the (previous) Code established on December 4th, 2008”.
- (3) These Regulations come into effect on the first day following their approval by the Academic Senate of the Slovak Medical University.

Bratislava, on November 10th, 2011

.....
prof. MUDr. Andrej ČERNÁK, DrSc
predseda Akademického senátu
Slovenskej zdravotníckej univerzity
SMU Academic Senate Chair

.....
Dr. h. c. prof. PhDr. Dana FARKAŠOVÁ, CSc.
rektor
Slovenskej zdravotníckej univerzity
Rector
Slovak Medical University in Bratislava

PEDAGOGICKÉ ÚTVARY LEKÁRSKEJ FAKULTY FM SMU INSTITUTES AND DEPARTMENTS

ÚSTAV ANATÓMIE LF SZU / Institute of Anatomy

LF SZU, Limbová 14, Bratislava, 6.poschodie

Vedúci ústavu / Head of institute: **MUDr. EL Falougy Hisham, PhD.**

e-mail: hisham.elfalougy@szu.sk tel.: +421 2 593 70 283, 919

Pracovníci /lecturers: MUDr. Barczy Tomáš, RNDr. Takáčová Melinda PhD, MUDr. Masárová Marta

ÚSTAV BIOLÓGIE LF SZU / Institute of Biology

LF SZU, Limbová 14, Bratislava, 2. poschodie

Vedúca ústavu / Head of institute: **RNDr. Volkovová Katarína, PhD.**

e-mail: katarina.volkovova@szu.sk tel.: +421 2 59 370 393

Pracovníci / Lecturers: RNDr. Kažimírová Alena, Ing. Staruchová Marta, PhD, Mgr. Šarayová Veronika

ÚSTAV CUDZÍCH JAZYKOV LF SZU / Institute of Foreign Languages

LF SZU, Limbová 14, Bratislava, 2. poschodie

Vedúca ústavu / Head of institute: **PhDr. Cellengová Tothová Mária, PhD.**

e-mail: maria.tothovacellengova@szu.sk tel: +421 59 370 160

Pracovníci / Lecturers: Mgr. Gáfríková Marta, Mojžišová Marianna, Mgr., Perd'ochová Anna, Mgr., PhD., Mgr. Gottpreis Ľubomír

ÚSTAV TRADIČNEJ ČÍNSKEJ MEDICÍNY A AKUPUNKTÚRY LF SZU /

Institute of China Medicine and Acupuncture

LF SZU, Limbová 14, Bratislava

Vedúci ústavu / Head of institute: **MUDr. Balogh Vladimír**

e-mail: vladimir.balogh@szu.sk tel: +421 259 370 367

Pracovníci / Lecturers: MUDr. Ondrejkočová Alena, PhD.

ÚSTAV FARMAKOLÓGIE LF SZU /

Institute of Pharmacology

LF SZU, Limbová 14, Bratislava, 5. poschodie

Vedúci ústavu / Head of institute: **doc. PharmDr Paul Hrabovská Anna, PhD.**

e-mail: anna.hrabovská@szu.sk tel.: 02/59370 838, 839

Sekretariát/ Secretary: Ing Nýdlová Andrea, Ing.

Pracovníci/Lecturers: MUDr. Glasová Helena, PhD., PharmDr. Slobodová Ľubica, PharmDr. Tomek Dominik, PhD., MPH

Oddelenie klinickej a experimentálnej farmakológie /Dep. of clin. and experim. Pharmacology

Vedúci oddelenia / Head of institute doc. MUDr. Gajdoš Martin, PhD., kl.630

Pracovníci / Lecturers: RNDr. Krivošíková Zora, PhD., RNDr. Lajdová Ingrid, PhD., doc. MUDr. Okša Adrián, CSc., MUDr. Štefíková Kornélia, PhD.

FYZIOLOGICKÝ ÚSTAV LF SZU / Institute of Physiology

LF SZU, Limbová 14, Bratislava, 1.poschodie

Vedúci ústavu / Head of institute: **PharmDr. Mátyás Štefan, PhD.**

e-mail: stefan.matyas@szu.sk tel.: +421 2 59370 395

Pracovníci / Lecturers: MUDr. Patayová Henrieta, PhD, MVDr. Čuhárová Leona, doc. MUDr. Richard Imrich, DrSc, RNDr. Peter Musil, PhD. - biofyzika

ÚSTAV GENETIKY A MOLEKULÁRNEJ MEDICÍNY LF SZU /

Department of Genetics and molecular medicine

LF SZU, Limbová 14, Bratislava, 2. poschodie

Vedúci ústavu / Head of institute: doc MUDr., RNDr. Šimko Juraj, PhD.

e-mail: juraj.simko@szu.sk

tel.: +421 2 59 542 363

Pracovníci / Lecturers: MUDr. Mlkvá Iveta, RNDr. Závodná Katarína, PhD.,

RNDr. Lohajová Behulová Regina, PhD., RNDr. Blahová Andrea, RNDr. Lukačková Renáta,

ÚSTAV HISTOLÓGIE A EMBRYOLÓGIE LF SZU /

Institute of Histology and Embryology

LF SZU, Limbová 14, Bratislava, Laboratórium – 5. Poschodie

Vedúci ústavu / Head of institute: MUDr. Mgr. Miko Michal, PhD.

e-mail: michal.miko@szu.sk

tel.: +421 2 59370 793

Pracovníci / Lecturers: MUDr. Mikušová Renáta, PhD., MUDr. Martin Klein

Odd. pre prion.choroby/ Dep.of prion. Illnesses:

Vedúca oddelenia / Head of institute: RNDr. Žáková Dana, PhD., kl.849

MVDr. Belay Girma, CSc., MUDr. Janáková Alžbeta, Mgr. Kosorínová Dana, Ing. Koščová Silvia, Ing. Szarvasová Zuzana, PhD. Štelzer Martin

ÚSTAV CHÉMIE, KLINICKEJ BIOCHÉMIE A LABORATÓRNEJ MEDICÍNY LF SZU

Institute of Chemistry, Clinical Biochemistry and Laboratory Medicine

LF SZU, Limbová 14, Bratislava, Laboratórium – 1. poschodie

Vedúci ústavu / Head of institute: prof. MUDr. RNDr. Kováč Gustáv, CSc., MBA e-mail:

gustav.kovac@szu.sk

tel.: +421 2 59370 586,744

Pracovníci / Lecturers: Ing. Hudecová Lucia, RNDr. Kadlečík Jozef,

MUDr. doc. PharmDr. Ivan Malík, PhD.

Oddelenie toxických organických polutantov /Dep.of tox.org.polutants

Vedúci oddelenia / Head of institute: Ing. Čonka Kamil, PhD., kl.233

Oddelenie metalomiky / Dep. Of Metalomics

Vedúca oddelenia / Head of institute: Ing. Mašánová Vlasta, PhD.

ÚSTAV IMUNOLÓGIE, ALERGOLÓGIE LF SZU /

Department of Immunology and Allergology

LF SZU, Limbová 14, Bratislava

Vedúci ústavu / Head of institute: doc. MUDr. Lukan Norbert, PhD.

e-mail: norbert.lukan@szu.sk

tel.: +421 259 370 227

Oddelenie imunológie a imunotoxikológie / Dep. of microbiology and toxicology

Vedúci oddelenia/ Head of institute: MUDr. Tulinská Jana, PhD., kl.244

Pracovníci / Lecturers: doc. MUDr. Pružinec Peter, CSc., doc.RNDr. Horváthová Mira, PhD.,

Ing., Szabová Michaela, PhD. RNDr. Líšková Aurélia, CSc.

ÚSTAV MIKROBIOLÓGIE LF SZU / Institute of Microbiology

LF SZU, Limbová 14, Bratislava, 4. poschodie

Vedúci ústavu / Head of institute: prof. RNDr. Bopegamage Shubhada, CSc

e-mail: ustav.mikrobiologie@szu.sk tel.: +421 2 59 370 777, 224, 327

Sekretariát/ Secretary: Bc. Baksová Renáta

Oddelenie mikrobiológie/ Dep. of microbiology:

Vedúci oddelenia/ Head of institute: MUDr. Horniačková Miroslava, MPH, kl.734

Pracovníci / Lecturers: Ing. Lehotská Renáta, PhD., Mgr. Ofukaná Alena,

Oddelenie virológie / Dep.of Virology:

Vedúci oddelenia / Head of institute: RNDr. Schwarzová Katarína, PhD.,kl. 885,882

Pracovníci / Lecturers: Mgr. Borsányiová Mária, PhD., RNDr. Hábeková Monika, PhD.,

doc. RNDr. Valkovičová Staneková Danica, CSc., RNDr. Janíčková Oľga

ÚSTAV PATOLOGICKEJ ANATÓMIE LF SZU / Institute of Pathological Anatomy

Cytopathos, spol. s r.o Limbová 5, Bratislava a Višňová 7/A Bratislava

Vedúci ústavu / Head of Institute : MUDr. Šidlová Henrieta,

PhD. e-mail: sidlova@cytopathos.sk tel.: +421 2 5954 2 477

Pracovníci / Lecturers: doc. MUDr. Benčat Marián, PhD, MUDr. Martanovič Peter, MUDr. Náglová Miriama, MUDr. Hokša Richard

ÚSTAV PATOLOGICKEJ FYZIOLOGIE LF SZU / Institute of Pathological Physiology

Ústav experimentálnej endokrinológie SAV, Vlárská 3, Bratislava

Vedúci ústavu / Head of institute: MUDr. Vlček Miroslav, PhD.

e-mail: miroslav.vlcek@szu.sk tel.: +421 2 54 774 800

Pracovníci / Lecturers: Mgr. Bačová Zuzana, PhD., MUDr. Rádiková Žofia, PhD, MUDr. Penesová Adela, PhD.

ÚSTAV PSYCHOLÓGIE LF SZU / Institute of Psychology

LF SZU, Limbová 14, 833 03 Bratislava, 2. poschodie

Vedúci ústavu / Head of institute: doc. PhDr. Čechová Daniela, PhD.

e-mail: daniela.cechova@szu.sk tel.: +421 259 370 860

Sekretariát/ Secretary: Sárkozyová Jarmila

Pracovníci / Lecturers: PhD., PhDr. Mičková Zuzana, PhD., doc. PhDr. Popelková Marta, PhD., doc. PhDr. Šovčíková Eva, CSc., Mgr. Klimová Michaela, PhD. Skokan František, PhD.

ÚSTAV SOCIÁLNEHO LEKÁRSTVA A ORGANIZÁCIE ZDRAVOTNÍCTVA LF SZU /

Institute of Social Medicine and Organization of the Health

LF SZU, Limbová 14, Bratislava, 1. poschodie

Vedúca ústavu / Head of institute: MUDr. Brucháčová Zora, PhD. e-mail:

zora.bruchacova@szu.sk tel.: +421 2 59370 137

Sekretariát/ Secretary: Knotková Petronela

Pracovníci / Lecturers: MUDr. Ján Šimo, PhD., MBA

ÚSTAV SÚDNEHO LEKÁRSTVA LF SZU / Institute of Forensic Medicine

Súdnolekárské pracovisko ÚDZS, Antolská 11, Petržalka, Bratislava

Vedúci ústavu / Head of institute: doc. MUDr. Šidlo Jozef, PhD., MPH

e-mail: sidlo45@gmail.com tel.: +421 2 59 357 264

Sekretariát/ Secretary: Vargová Adriana

Pracovníci / Lecturer: MUDr. Baloghová Andrea, MUDr. Kuruc Roman, MUDr. Szórádová Andrea

ÚSTAV TELOVÝCHOVNÉHO LEKÁRSTVA LF SZU / Institute of Sports Medicine

LF SZU, Limbová 14, 2. poschodie, Klinika telovýchovného lekárstva UNB, Mickiewiczova 13, Bratislava

Vedúci ústavu / Head of institute: MUDr. Malovič Pavel, PhD., MPH

e-mail: pavel.malovic@szu.sk tel.: +421 2 57 290 419, +421 259 370 279

Pracovníci / Lecturers: PaedDr. Tirpáková Veronika, PhD. Mgr. Holas Dušan, PhD., MUDr. Galovič Juraj, PhD., Slobodová, Mgr., PhD.

ÚSTAV ZDRAVOTNÍCKEJ ETIKY / Institute of Health Care Ethics

FOaZOŠ SZU, Limbová 14, Bratislava

Vedúci ústavu / Head of institute: prof. MUDr. Glasa Jozef, CSc., PhD.

e-mail: jozef.glasa@szu.sk tel.: +421 2 59370 547, 138

Sekretariát/ Secretary: Viera Rosnerová

Pracovníci ústavu / Lecturers: doc. MUDr. Terézia Krémeryová, PhD.

KATEDRA ČELUSTNEJ ORTOPÉDIE LF SZU / Department of Orthodontics
LF SZU, Limbová 14. Bratislava, 5. poschodie

Vedúca katedry / Head of institute: **MUDr. Dianišková Simona, PhD., MPH**
e-mail: simona.dianiskova@szu.sk tel.: + 421 2 59370 887, 878
Sekretariát/ Secretary: Mgr. Holečková Marta

KATEDRA DERMATOVENEROLÓGIE LF SZU / Department of Dermatovenereology
Onkologický ústav sv. Alžbety, Heydukova 10, Bratislava 812 50

Vedúci katedry / Head of institute: **doc. MUDr. Szép Zoltán, PhD.**
e-mail: szep@cytopathos.sk tel.: +421 2 3224 9496
Pracovníci / Lecturers: MUDr. Soršáková Trnovská Katarína, PhD., MUDr. Hatiarová Simonetta,
MUDr. Poláková Katarína, PhD., MUDr. Sabolová Lujza, PhD.

KATEDRA DETSKEJ CHIRURGIE LF SZU / Department of Pediatric Surgery

UN Bratislava, Nemocnica ak. L. Dérera, Limbová 5, Kramáre, Bratislava
Vedúci kliniky / Head of Institute: **prof. MUDr. Marian VIDIŠČÁK Marián, PhD., FEBPS**
e-mail: marian.vidiscak@szu.sk tel.: + 421 2 5954 2497
Sekretariát/ Secretary: Altiová Jana
Pracovníci / Lecturers: MUDr. Húšťavová Lucia, PhD.

KATEDRA FYZIATRIE, BALNEOLÓGIE A LIEČEBNEJ REHABILITÁCIE LF SZU / Department of Physiology and Rehabilitation

UN Bratislava, Nemocnica ak. L. Dérera, Limbová 5, Kramáre, Bratislava
Vedúci katedry / Head of institute: **prof. MUDr. Gúth Anton, CSc.**
e-mail: anton.guth@kr.unb.sk tel.: +421 2 5954 5 281,860
Sekretariát/ Secretary: Konečnicková Andrea
Pracovníci / Lecturers: doc. MUDr. Hornáček Karol, PhD.

KATEDRA HEMATOLÓGIE A TRANSFUZIOLÓGIE LF SZU / Department of Hematology and Transfuziology

Klinika hematológie a transfuziológie LF UK, SZU a UNB, Antolská 11, Petržalka, Bratislava
Vedúci katedry / Head of institute: **prof. MUDr. Hrubiško Mikuláš, CSc.**
e-mail: mikulas.hrubisko@szu.sk, hrubisko@pe.unb.sk tel.: +421 259 370 860,281
Pracovníci / Lecturers: MUDr. Bojtárová Eva, PhD., MUDr. Harvanová Ľubica, PhD.,
MUDr. Lukáš Jozef, PhD., MUDr. Tatiana Prigancová, PhD.

KATEDRA HEPATOLÓGIE LF SZU / Department of Hepatology

I. interná klinika Dionýza Diešku LF SZU a UNB Limbová 5, 833 05 Bratislava, -3. posch.
Vedúci katedry / Head of institute: **MUDr. Žigrai Miroslav, PhD.**
e-mail: miroslav.zigrai@szu.sk tel.: +421 259 370 165, +421 259 543 256

KATEDRA INFEKTOLÓGIE LF SZU / Department of Infectology

Klinika infektológie a geog. medicíny LF UK, SZU a UNB, Nemocnica ak. L. Dérera,
Limbová 5, Kramáre, Bratislava
Vedúca katedry / Head of Institute: **doc. MUDr. Holečková Katarína, PhD.**
e-mail: katarina.holeckova@szu.sk tel.: + 421 259370 569, 284, +421 25954 2922
Sekretariát/ Secretary: Roščáková Alžbeta tel.: +421 25954 2922
Pracovníci / Lecturer: prof. MUDr. Jarčuška Pavol, PhD., MUDr. Koščálová Alena

KATEDRA MEDICÍNSKEHO PRÁVA LF SZU / Department of Medical Law

LF SZU, Limbová 14, Bratislava, 6. poschodie,
Vedúci katedry / Head of Institute: **JUDr. Kádek Pavol, PhD.**
e-mail: pavol.kadek@szu.sk tel.: +421 259 370 173
Pracovníci / Lecturers: JUDr. Vojtech Földes, JUDr. Ján Hrivnák

KATEDRA OŠETROVATEĽSTVA/ Department of Nursing

FOaZOŠ SZU, Limbová 14, Bratislava

Vedúca katedry/ Head of Institute: **PhDr. Jana Rottková, PhD.**

e-mail: jana.rottкова@szu.sk tel.: +421 2 59370 375

Pracovníci ústavu / Lecturers: PhDr. Emília Miklovičová, PhDr. Zuzana Bachratá

KATEDRA PALIATÍVNEJ MEDICÍNY LF SZU A NOÚ /

Department of Palliative Medicine

Národný onkologický ústav, Klenová 1, Bratislava

Vedúca katedry / Head of Institute: **MUDr. Škripeková Andrea, PhD**

e-mail: andrea.skripekova@szu.sk tel.: +421 2 59378 707

Pracovníci / Lecturers: MUDr. Križanová Kristína

KATEDRA PLASTICKEJ CHIRURGIE LF SZU/ Department of Plastic Surgery

UN Bratislava, Nemocnica Ružinov, Ružinovská 6, Bratislava

Vedúci katedry / Head of Institute: **MUDr. Palenčár Drahomír, PhD.**

e-mail: palencar@ru.unb.sk tel.: +421 2 4823 4867

Sekretariát/ Secretary: Porubská Vilma

Pracovníci / Lecturers: MUDr. Híc Dušan,

KATEDRA REUMATOLÓGIE LF SZU A NÚRCH/ Department of Rheumatology

Národný ústav reumatických chorôb, Nábr. I. Krasku 4, Piešťany

Vedúci katedry / Head of Institute: **prof. MUDr. Rvbár Ivan, DrSc.**

e-mail: ivan.rybar@yahoo.com tel.: +421 33 7723 572

Pracovníci / Lecturers: PhDr. Ivánková Renáta

KATEDRA URGENTNEJ MEDICÍNY LF SZU/ Department of Emergency Medicine

FOaZOŠ SZU, Limbová 14, Bratislava

Vedúci katedry / Head of Institute: **doc. MUDr. Dobiáš Viliam, PhD.**

e-mail: viliam.dobias@szu.sk, viliam.dobias@dobiasovci.sk tel.: +421 905 448 713

KATEDRA UROLÓGIE LF SZU / Department of Urology

Urologická klinika LF UK, SZU, UNB Nemocnica ak. L. Dérera, Limbová 5, Kramáre, Bratislava

Vedúci katedry / Head of Institute: **prof. MUDr. Breza Ján, DrSc.**

e-mail: janbreza@gmail.com, jan.breza@szu.sk tel.: +421 2 595370 426

Sekretariát/ Secretary: Brigánová Mária

Pracovníci / Lecturer: prof. MUDr. Bujdák Peter, CSc.

KATEDRA VŠEOBECNÉHO LEKÁRSTVA LF SZU/ Department of General Medicine

FOaZOŠ SZU, Limbová 14, 1. poschodie, Bratislava

Vedúca katedry / Head of Institute: **doc. MUDr. Gazdíková Katarína, CSc., mim.prof.**

e-mail: katarina.gazdikova@szu.sk tel.: + 421 2 59370 621, 426

Sekretariát/ Secretary: Bc. Katonová Elena

Pracovníci / Lecturers: MUDr. Oltman Marián, PhD.

KATEDRA ZUBNÉHO LEKÁRSTVA LF SZU / Department of Stomatology

LF SZU, Limbová 14, Bratislava, 2. poschodie

Vedúci katedry / Head of Institute: MUDr. Degovič Juraj, PhD., MPH.

e-mail: katedra.stomatologie@szu.sk tel.: +421 2 59370 851, 440, 323

Pracovníci/ Lecturers: prof. MUDr. Markovská Neda, CSc., MUDr. Straka Michal, CSc., MUDr. Rovná Elena, MDDr. Juríková Kamila, Mgr. Kmeťková Alžbeta, MUDr. Czako Ladislav, PhD.

KLINIKA ANESTÉZIOLÓGIE A INTENZÍVNEJ MEDICÍNY LF SZU A UNB/

Department of Anaesthesiology and Intensive medicine

UN Bratislava, Nemocnica ak. L. Dérera, Limbová 5, Kramáre, Bratislava

Vedúci kliniky / Head of Institute: MUDr. Paulíny Matúš, PhD.

e-mail: m.pauliny@gmail.com tel.: +421 2 5954 2541

Pracovníci / Lecturers: MUDr. Liška Michal, MUDr. Macková Jaroslava, MUDr. Mezey Matej, PhD.

KLINIKA CIEVNEJ CHIRURGIE LF SZU A NÚSCH / Department of Vascular

Surgery,

Národný ústav srdcových a cievnych chorôb, a. s., Pod Krásnou hôrkou 1, Bratislava

Vedúci kliniky / Head of Institute: MUDr. Tomka Ján, PhD., MPH.

e-mail: jan.tomka@nusch.sk tel.: +421 2 59320 637

Sekretariát/ Secretary: Juríková Marika

Pracovníci / Lecturers: doc. MUDr. Peter Baláž, PhD., MUDr. Dulka Tomáš, MUDr. Mondek Peter, PhD.

DETSKÁ KLINIKA ANESTÉZIOLÓGIE A INTENZÍVNEJ MED. LF SZU A NÚDCH/

Department of Paediatric Anaesthesiology and Intensive medicine

UN Bratislava, Nemocnica ak. L. Dérera, Limbová 5, Kramáre, Bratislava

Vedúci kliniky / Head of Institute: MUDr. Riedel Rudolf, PhD.

e-mail: riedel@dfnsp.sk tel.: +421 2 59371 488

Pracovníci / Lecturers: MUDr. Hargaš Marián, prof. MUDr. Šagát Tibor, CSc.

KLINIKA DETSKEJ PNEUMOLÓGIE A FTIZEOLÓGIE LF SZU A NÚDCH/

Department of Paediatric Pneumology and Phthisiology

Národný ústav detských chorôb, pracovisko Podunajské Biskupice, Krajinská 91, Bratislava

Vedúci kliniky / Head of Institute: MUDr. Rennerová Zuzana, PhD., MBA

e-mail: zuzana.rennerova@yahoo.com tel.: +421 0905 694 281 **Pracovníci**

/Lecturers: Doc. MUDr. Vladimír Pohanka, PhD.MPH, MUDr. Strmiska František, PhD.

KLINIKA DIAGNOSTICKEJ A INTERVENČNEJ RÁDIOLÓGIE LF SZU A NÚSCH/

Department of Radiology

Klinika rádiológie LF UK, SZU a UNB, Limbová 5, Kramáre, Bratislava

Vedúci katedry / Head of Institute: doc. MUDr. Bořuta Peter, CSc.

e-mail: peter.boruta@szu.sk tel.: +421 2 59 370 285

KLINIKA ENDOKRINOLÓGIE LF SZU A OÚSA / Department of Endocrinology

Onkologický ústav sv. Alžbety, Heydukova 10, Bratislava

Vedúci kliniky/ Head of Institute: doc. MUDr. Podoba Ján, CSc.

e-mail: podoba.jmz@stonline.sk, jpodoba@ousa.sk tel.: +421 2 32 249 263, +421 2 59 543 256

Pracovníci / Lecturers: MUDr. Trejbalová Ľudmila

KLINIKA GASTROENTEROLÓGIE LF SZU A UNB / Department of Gastroenterology

UN Bratislava, Nemocnica sv. Cyrila a Metoda, Antolská 11, Petržalka, Bratislava

Vedúci kliniky / Head of Institute: prof. MUDr. Bátorovský Marián, CSc. e-mail:

batovsky@pe.unb.sk tel.: +421 2 6867 2012

Sekretariát/ Secretary: Bémová Jana

Pracovníci / Lecturers: MUDr. Malík Daniel, MUDr. Novotná Tatiana, PhD.

KLINIKA GERIATRIE LF SZU A UNB / Department of Geriatrics

UN Bratislava, Špecializovaná geriatrická nemocnica Podunajské Biskupice

Vedúci kliniky / Head of Institute: MUDr. Mikus Peter, PhD.

e-mail: stefan.krajcik@szu.sk tel.: +421 918 379 627

Pracovníci / Lecturers: PhDr. Bajanová Eva, PhD.,

I. GYNEKOLOGICKO-PÔRODNÍCKA KLINIKA LF SZU A UNB /

I. Department of Gynecology and Obstetrics

UN Bratislava, Nemocnica ak. L. Dérera, Limbová 5, Kramáre, Bratislava

Vedúci kliniky / Head of Institute: doc. MUDr. Rusňák Igor, PhD., mim. prof.

e-mail: igor.rusnak@szu.sk tel.: +421 2 5954 2271

Sekretariát/ Secretary: Muchyová Tatiana

Pracovníci/ Lecturers: MUDr. Dedinská Eva, doc. MUDr. Plank Karol, CSc.,

MUDr. Turkota Ľubomír, PhD., MUDr. Provazníková Zuzana, PhD., MUDr. Habánová Hana,

MUDr. Harbuláková Michaela

KLINIKA HRUDNÍKOVEJ CHIRURGIE LF SZU A UNB /

Department of Thoracic Surgery

UN Bratislava, Nemocnica Ružinov, Ružinovská 6, Bratislava

Vedúci kliniky / Head of Institute: doc. MUDr. Ing. Janík Miroslav, PhD.

e-mail: janik@ru.unb.sk tel.: +421 2 4823 4105

Pracovníci / Lecturers: doc. MUDr. Benej Roman, PhD., MUDr. Lučenič Martin , PhD.

I. CHIRURGICKÁ KLINIKA LF SZU A UNB / I. Department of Surgery

UN Bratislava, Nemocnica ak. L. Dérera, Limbová 5, Kramáre, Bratislava

Vedúci kliniky / Head of Institute: MUDr. Brychta Ivan, PhD.

e-mail: ivan.brychta@szu.sk tel.: + 421 2 5954 2940

Sekretariát/ Secretary: Altiová Jana

Pracovníci / Lecturers: prof. MUDr. Vidiščák Marián, PhD., MUDr. Gergel Michal, PhD., MUDr.

Mayer Alexander, PhD., MUDr. Vician Marek, PhD., MUDr. Džupa Juraj,

KLINIKA CHIRURGICKEJ ONKOLÓGIE LF SZU A NOÚ /

Department of Oncological Surgery

Národný onkologický ústav, Klenová 1, Bratislava,

Vedúci kliniky / Head of Institute: doc. MUDr. Pindák Daniel, PhD.

e-mail: daniel.pindak@nou.sk tel.: +421 2 59378 775

Pracovníci / Lecturers: prof. MUDr. Pechan Juraj, CSc., MUDr. Bernadič Michal, PhD.,

MUDr. Sedlák Ivan, PhD., MPH

I. INTERNÁ KLINIKA LF SZU A UNB /

I. Department of Internal Medicine

UN Bratislava, Nemocnica ak. L. Dérera, Limbová 5, Kramáre, Bratislava

Vedúci kliniky / Head of Institute: doc. MUDr. Demeš Martin, PhD. MPH,

e-mail: martin.demes@szu.sk tel.: + 421 2 5954 2256, + 421 2 5954 2261, + 421 2 5954 4259

Sekretariát/ Secretary: Eliášová Renáta, Demeková Janka

Pracovníci/ Lecturers: doc. MUDr. Rozumyková Naďa, CSc., doc. MUDr. Kalavská Andrea, PhD.,

MUDr. Karaman Andrej, MUDr. Smetanová Viera, PhD., MUDr. Žigrai Miroslav, PhD.,

MUDr. Farkašová Andrea, MUDr. Gregušová Adriana, PhD., MUDr. Hamilton Mária

KLINIKA KARDIOCHIRURGIE LF SZU A NÚSCH/ Department of Cardiac Surgery

Národný ústav srdcových a cievnych chorôb, Pod Krásnou hôrkou 1, Bratislava

Vedúci kliniky / Head of Institute: MUDr. Michal Hulman,

PhD., e-mail: mhulman@stonline.sk tel.: +421 2 5932 0635

Pracovníci/ Lecturer: MUDr. Ivo Gašparovič, PhD., MPH, MUDr. Panagiotis Artemiou, PhD

KLINIKA KARDIOLÓGIE A ANGIOLÓGIE LF SZU A NÚSCH/

Department of Cardiology and Angiology

Národný ústav srdcových a cievnych chorôb, Pod Krásnou hôrkou 1, Bratislava

Vedúci kliniky / Head of Institute: prof. MUDr. Róbert Hatala, CSc.

e-mail: robert.hatala@nusch.sk tel.: +421 2 5932 0400

Pracovníci / Lecturers: prof. MUDr. Šimková Iveta, CSc., doc. MUDr. Filipová Slavomíra, CSc., MUDr. Hlivák Peter, PhD., MUDr. Kaldarárová Monika, PhD., MUDr. Maďarič Juraj, PhD., MPH, MUDr. Pacák Jozef, MUDr. Valkovičová Tatiana, MUDr. Reptová Adriana, PhD., MUDr. Kaliská Gabriela, CSc.,

I. NEUROLOGICKÁ KLINIKA LF SZU A UNB /I. Department of Neurology

UN Bratislava, Nemocnica Ružinov, Ružinovská 6, Bratislava

Vedúci kliniky / Head of Institute: prof. MUDr. Benetin Ján, CSc.

e-mail: benetin@stonline.sk tel.: +421 2 4823 4103

Sekretariát/ Secretary: Kašparová Eva

Pracovníci / Lecturers: MUDr. Cibulčík František, CSc., MUDr. Gogolák Ivan, CSc., MUDr. Danterová Katarína, PhD., MUDr. Lipovský Eubomír, CSc.

NOVORODENECKÁ KLINIKA M. RUSNÁKA LF SZU A UNB /

Neonatal Department M.Rusnák

UN Bratislava, Nemocnica sv. Cyrila a Metoda, Antolská 11, Petržalka, Bratislava

Vedúca kliniky / Head of Institute: doc. MUDr. Chovancová Darina, CSc.

e-mail: chovancova@pe.unb.sk tel.: +421 2 6867 2664

Pracovníci / Lecturers: MUDr. Garafová Alexandra

OČNÁ KLINIKA LF SZU A UNB / I. Department of Ophthalmology

UN Bratislava, Nemocnica sv. Cyrila a Metoda, Antolská 11, Petržalka, Bratislava

Vedúci kliniky / Head of Institute: doc. MUDr. Kolář Petr, PhD.

e-mail: petr.kolar@pe.unb.sk tel.: +421 2 6867 2039

Pracovníci / Lecturers: MUDr. Nora Majtánová, PhD., MUDr. Cholevík Dalibor, PhD., MUDr. Fabianová Jarmila

KLINIKA PNEUMOLÓGIE A FTIZEOLÓGIE LF SZU A UNB /

Department of Pneumology and Phthysiology

UN Bratislava, Nemocnica Ružinov, Ružinovská 6, Bratislava

Vedúci kliniky / Head of Institute: prof. MUDr. Krištúfek Peter, CSc.

e-mail: peter.kristufek@szu.sk tel.: +421 2 48 234 779

Pracovníci/ Lecturers: MUDr. Černá Mária, CSc., doc. MUDr. Hájková Marta, CSc., MPH, MUDr. Laššán Štefan, PhD.

OTORINOLARYNGOLOGICKÁ KLINIKA LF SZU/ Department of

Otorhinolaryngology

Nemocnica sv. Michala, Satinského 1, Bratislava 811 08

Vedúci katedry / Head of Institute: doc. MUDr. Doležal Pavel, CSc. mim. prof.

e-mail: dolpavel@gmail.com tel.: + 421 2 32612195

Pracovníci / Lecturers: MUDr. Ďurica Peter, MUDr. Mačaj Matúš, MUDr. Matejová Ivana, MUDr. Piovarči Andrej, MUDr. Šebová Irina, CSc., MPH, MUDr. Langová Lucia,

KLINIKA PRACOVNÉHO LEKÁRSTVA LF SZU A UNB /

Department of Occupational Medicine

UN Bratislava, Nemocnica ak. L. Dérera, Limbová 5, Kramáre, Bratislava

Vedúci kliniky / Head of Institute: doc. MUDr. Batora Igor, PhD.

e-mail: igor.batora@kramare.fnspsba.sk tel.: +421 2 5954 5237, 225

Pracovníci / Lecturers: MUDr. Henčeková Danica, PhD., MUDr. Križanová Daniela, PhD., MPH, MUDr. Valach Ladislav, PhD

KLINIKA PRE DETI A DORAST A. GETLÍKA LF SZU A UNB /

Department of Paediatrics A. Getlíka

UN Bratislava, Nemocnica sv. Cyrila a Metoda, Antolská 11, Petržalka, Bratislava

Vedúca kliniky / Head of Institute: **doc. MUDr. Furková Katarína, CSc., m.m.**

prof. e-mail: katedrapediatrie@gmail.com **tel.:** +421 2 6867 2677

Sekretariát/ Secretary: Vojačková Dana

Pracovníci / Lecturers: MUDr. Hrebík Marián, MUDr. Nogeová Adriana, CSc., CSc., prof. MUDr. Podracká Ludmila, CSc., MUDr. Topol'ský Ivo, PhD., MPH, MUDr. Puškáčová Judita, MUDr. Ing. Mgr. Vaňatka Radovan, PhD., MUDr. Grešíková Monika, PhD.,
doc. MUDr. Michálek Jozef, CSc., MUDr. Dobrovanov Oleksandr, PhD., MBA

PSYCHIATRICKÁ KLINIKA LF SZU A UNB / Department of Psychiatry

UN Bratislava, Nemocnica Ružinov, Ružinovská 6, Bratislava

Vedúca kliniky / Head of Institute: **doc. MUDr. Forgáčová Ľubica, PhD.**

e-mail: forgacova@ru.unb.sk **tel.:** + 421 2 4823 4102

Pracovníci / Lecturers: MUDr. Čerňanová Andrea, PhD, prof. MUDr. Horáček Jiří, PhD., MUDr. Nábelek Ludvík, MUDr. Janoška Dalibor, Rakús Tomáš, MUDr. Vašečková Barbora,

KLINIKA ÚRAZOVEJ CHIRURGIE LF SZU A UNB / Department of Trauma Surgery

UN Bratislava, Nemocnica ak. L. Déreza, Limbová 5, Kramáre, Bratislava

Vedúci kliniky / Head of Institute: **prof. MUDr. Šimko Peter, CSc.**

e-mail: lucia.andelova@kr.unb.sk **tel.:** +421 2 5954 4977 **Sekretariát/**

Secretary: PhDr. Anđelová Lucia, PhD.

Pracovníci / Lecturers: MUDr. Barinka Jozef, MUDr. Heger Tomáš, PhD.,
MUDr. Magala Michal, PhD., MUDr. Malinovský Peter, PhD., MPH, MUDr. Jacko Peter, PhD., MUDr. Killian Miroslav, PhD.

Kliniky SZU Univerzitetnej nemocnice – Nemocnice svätého Michala, a.s.:

Rádiodiagnostická klinika SZU, Nem. svät. Michala, a.s,

Vedúci kliniky / Head of Institute: Berecová Zuzana, MUDr., PhD.

Interná klinika SZU, Nemocnica svätého Michala, a.s,

Vedúci kliniky / Head of Institute: Zelinková Zuzana, doc., MUDr., PhD.

Neurologická klinika SZU, Nem. svät. Michala, a.s,

Vedúci kliniky / Head of Institute: Jurčaga František, MUDr. PhD., MPH

Neurochirurgická klinika SZU, Nem. svät. Michala, a.s

Vedúci kliniky / Head of Institute: Illeš Róbert, MUDr., PhD., MPH

e-mailové adresy jednotlivých pracovníkov meno.priezvisko@szu.sk

email addresses of lecturers / employees are: name.surname@szu.sk

Pedagogické útvary, ktoré zabezpečujú ďalšie vzdelávanie sú zverejnené na webovej stránke LF.
List of recommended study literature can be found in the subject syllabus. To upload, click the subject icon on FM website.

Zoznam literatúry je zverejnený v ECTS listoch predmetov na webovej stránke LF.

List of study literature in individual subjects will be given to the students at the first lecture.



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